

**MINSTER PARISH COUNCIL
PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE**

Minutes of the Meeting of the Committee held at 7 p.m. on Monday 31st July 2023

At the John Spanton Sports Pavilion, St Mildreds Road, Minster

Present: Cllrs. Fleming, Jones, Ingleton, Bates, Quittenden (ex-officio)

Also present: Kyla Lamb (Parish Clerk), Cllr Webzell

90. APOLOGIES

None.

91. MEMBERS' INTERESTS

None declared.

92. MINUTES

RESOLVED: That the minutes of the Planning, Highways and Transportation Committee meeting held on 27th June 2023 be approved and signed by the Chairman.

93. SECTION 106 AGREEMENT – HIGHWAYS CONTRIBUTION - HERONSBROOK SITE

The Clerk went through the list of works that had been carried out from the Section 106 fund of £180,000. The current balance of the fund is £41,178.36.

Cllr Ingleton raised concerns about the travel plan in the section 106 agreement. He can find no evidence of TDC monitoring this to see if it was achieved.

He further asked who was responsible if the works carried out were ever questioned. It was agreed that Thanet District Council were ultimately responsible.

It was **AGREED** that for any future large scale developments any travel plans put in place need monitoring.

94. HIGHWAYS IMPROVEMENT PLAN

Members reviewed the Highways Improvement Plan (HIP) by item. (updated plan with comments is attached). It was agreed that the Clerk would try and arrange a face to face meeting with Lezanne Cesar (Community Engagement Officer (Dover & Thanet) Kent highways), to discuss the HIP and items added including a review of tactile paving.

95. BARRATT DAVID WILSON HOMES – LAND WEST OF TOTHILL STREET DEVELOPMENT

The Clerk reported that BDW had contacted her to arrange a meeting. The proposed date and time was Wednesday 9th August 2023 at 10am. Members were not available at this time so asked the Clerk to try and rearrange the time to 1.30pm.

The Clerk agreed to do so and update members when she had a reply.

96. EDEN GROVE – SUNNINGDALE DEVELOPMENT

Cllr Ingleton reported that there has been road flooding at the junction with Monkton Road and Eden Grove. He further reported that there is a S278 bond agreement with KCC if the developer is not compliant in building the junction correctly. There are also concerns about the road connection to the adopted highway. It was understood the Eden Grove Road would be a permeable surface but it has been tarmacked. There are similar concerns at a St Nicholas at Wade site. A meeting has been arranged With Sir Roger Gale next week in St Nicholas to discuss these concerns. Roads on new developments are being provided without preparing

them to a standard ready for adoption at a later date. Cllr Quittenden raised a question of poplar trees that require pollarding.

It was **AGREED** to write to KCC Highways to raise concerns listed above and understand when KCC will step-in and use the Section 278 Bond to complete the works.

To write to Thanet District Council planning department raising concerns over road surfacing, future highways adoption, streetlighting, details of a landscape management plan.

97. MANSTON AIRPORT DEVELOPMENT CONSENT ORDER

The Chairman reported that the second judicial review hearing was on the 5th and 6th July. The results should be in a matter of weeks. Jenny Daws can appeal only if the judge allows the right to appeal.

98. PLANNING APPLICATIONS

Committee considered those planning applications received since the last meeting and in accordance with the decision taken by Council at its meeting on 7 August 2007 (Minute No. 78) agreed to submit observations to Thanet District Council thereon:

Application(s) for Consideration

FH/TH/23/0777 – 3 Tollemanche Close – Erection of a single storey rear extension together with erection of dormer to rear elevation to facilitate loft conversion with 2 No. roof lights to front elevation. –

NO OBJECTION subject to the clarification on the possible loss of light to the neighbouring properties.

FH/TH/23/0896- 2 Red Cottages, Thorne Hill Minster – Erection of a two storey rear extension, first floor side projection and front porch together with alterations to fenestration.-
NO OBJECTION

FH/TH/23/0771 – 50 Greenhill Gardens, Minster – Alterations to roof from hipped to gable, together with the erection of a dormer window with 3 no. Juliet balconies to the rear to facilitate loft conversion. – **NO OBJECTION**

DM/TH/23/0876 – Border Agency Processing Centre, Manston Road- Application for prior notification of proposed demolition of 10 No. Buildings. – **NO OBJECTION**

However, Minster Parish Council does have observations and concerns in respect of what work is proposed for the buildings listed in the application:

- Building 1 – 40m x 9m, long rectangular single storey building with pitched corrugated /concrete tile roof,
- Building 2 – 40m x 9m, long rectangular single storey building with pitched corrugated /concrete tile roof,
- Building 3 – 3 x single storey flat roof modular structures circa 10m x 6m,
- Building 4 – single story flat roof building with inner courtyard area circa 22m x 39m
- Building 5 – single storey flat roof, timber structure circa 13m x 23m
- Building 6 – 13 no. garages with flat roofs circa 35m x 5m
- Building 7 – brick built structure, flat roof, HGV garage circa 9m x 5m
- Building 8 – 2 x single storey flat roof buildings 10m x 10m and 8m x 4m
- Building 9 – 1 x single storey 'L' shaped building circa 39m x 16m, corrugated pitch roof; 1 x 2 storey flat roof building circa 13m x 13m; 1 x 2 storey pitched roof building circa 8m x 8m

- Building 10 – area of hardstanding (former tennis court)

Given that the MOD/RAF Manston site/facility has operated for 100 years there will have been much opportunity for the potential for the buildings, locations and ground upon which they stand to have become contaminated from any manner of materials used there in the course of military use; let alone potential for issues with particular building materials used in that time, eg asbestos.

This also includes materials used within the aircraft that have been used on the site for various training purposes and as they have become cut open/dismantled there and those materials potentially stored within any of these buildings, or even buried beneath where any of these buildings have been sited.

It is unlikely that there will be a definitive list of what the buildings listed have been used for in their lifetime and what could have been stored within any of them

With respect to potential contamination that should be considered (and not an exhaustive list):

- Radioactive materials
- Asbestos
- Heavy metals and other metals and chemicals in general
- Aliphatic and aromatic hydrocarbons
- Poly and perfluoroalkyl substances (often used in fire-fighting)
- Traces of depleted uranium (used for counter-weights in aircraft - not just in specialist aircraft ammunition, eg, cannon shells), etc.

To this end, Minster Parish Council would expect that all care is taken with respect to ensuring the safe demolition of the buildings as proposed. This includes their foundations if removed, and any associated ground that may become disturbed. Followed by the safe disposal of all those materials in the appropriate respective licensed specialist contaminated waste storage sites as necessary.

CON/TH/23/0940 – 1 Sevenscore Cottages, Ebbsfleet Lane, Sevenscore – Application for approval of Conditions 4 (Materials) and 5 (landscaping attached to Planning Permission F/TH/20/1068 for the erection of 1 No 4 bed detached dwelling with associated parking.- **NO OBJECTION**

FH/TH/23/0648 – 95 Tothill Street- Extension to dropped kerb and hardstanding to front.- **NO OBJECTION to this application as amended.**

99. PLANNING DECISIONS

FH/TH/23/0732 – Tregear Way Hill, Minster – Erection of single storey extension to garage, and conversion to annexe -**GRANTED**

FH/TH/23/0684 – 11 High Street, Minster

Erection of a single storey rear extension following demolition of existing conservatory-**GRANTED**

F/TH/23/0335- Minster Meze and Grill,7-9 Monkton Road, Minster- Change of use of first floor from residential (use class C3 to Bed and Breakfast accommodation (use class C1) - **GRANTED**

DM/TH/23/0876 – Border Agency Processing Centre, Manston Road- Application for prior notification of proposed demolition of 10 No. Buildings. – **PRIOR APPROVAL NOT REQUIRED**

CON/TH/23/0607 – The Paddock, Way Hill, Minster – Application for approval of Condition 3(Archaeology – Part A) attached to planning permission F/TH/22/0558 for the erection of 1No. two storey 5 -bed detached dwelling – **GRANTED**

100. ENFORCEMENT ISSUES

None for consideration at this meeting.

101. LATE APPLICATIONS

DM/TH/23/0996 - Border Agency Processing Centre, Manston Road- Application for prior notification of proposed demolition of 5 No. Buildings.

Minster Parish Council have the following comments:-

The buildings in this application are five of the ten mentioned in application DM/TH/23/ 0876 from a few weeks ago

- Building 1 – 40m x 9m, long rectangular single storey building with pitched corrugated /concrete tile roof,
- Building 2 - 40m x 9m, long rectangular single storey building with pitched corrugated /concrete tile roof,
- Building 3 - single story flat roof building with inner courtyard area circa 22m x 39m
- Building 4 - single storey flat roof, timber structure circa 13m x 23m
- Building 5 - 1 x single storey 'L' shaped building circa 39m x 16m, corrugated pitch roof; 1 x 2 storey flat roof building circa 13m x 13m; 1 x 2 storey pitched roof building circa 8m x 8m

The Parish Council does have concerns regarding the Demolition Works - Project Methodology document therein

The document mentions "existing site knowledge" and details much about control of any asbestos found but fails to include any testing of the building and floor fabric, etc for any past contamination over the life span of the buildings/site prior to any demolition commencing.

Therefore, the same comments apply as previously submitted for DM/TH/23/ 0876:

Given that the MOD/RAF Manston site/facility has operated for 100 years there will have been much opportunity for the potential for the buildings, locations and ground upon which they stand to have become contaminated from any manner of materials used there in the course of military use; let alone potential for issues with particular building materials used in that time, eg asbestos.

This also includes materials used within the aircraft that have been used on the site for various training purposes and as they have become cut open/dismantled there and those materials potentially stored within any of these buildings, or even buried beneath where any of these buildings have been sited.

It is unlikely that there will be a definitive list of what the buildings listed have been used for in their lifetime and what could have been stored within any of them

With respect to potential contamination that should be considered (and not an exhaustive list):

- Radioactive materials
- Asbestos
- Heavy metals and other metals and chemicals in general
- Aliphatic and aromatic hydrocarbons
- Poly and perfluoroalkyl substances (often used in fire-fighting)
- Traces of depleted uranium (used for counter-weights in aircraft - not just in specialist aircraft ammunition, eg, cannon shells), etc.

To this end, Minster Parish Council would expect that all care is taken with respect to ensuring the safe demolition of the buildings as proposed. This includes their foundations if removed, and any associated ground that may become disturbed. Followed by the safe disposal of all those materials in the appropriate respective licensed specialist contaminated waste storage sites as necessary.

ANY OTHER BUSINESS

Cllr Fleming reported that Manston Airport is being used for operation brock training.

Barbara Quittenden reported that she has never had a problem with the Cottington road junction onto the sevenscore roundabout.

Committee Chairman

Time Concluded 8.25pm

Highway Improvements Team working in Partnership with Minster Parish Council Highway Improvement Plan

Submission Date: 26th October 2022

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>)

HIP Front Cover

HIP Version	Submitted by (Name)	HIP Date	Record Of Meeting Dates with KCC Virtual or Face to Face	County Member
1	Kyla Lamb	26.10.22	12/12/2022 Virtual	Derek Crow-Brown
Please list below the funding opportunities/Sources for HIP initiatives/Measures				
Are you an active member of the Speed Watch Scheme?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Are you an active member of the Lorry Watch Scheme? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Name of HIP Representative		Contact Telephone Number		Email Address
Name of Clerk	Kyla Lamb	Contact Telephone Number	01843 821339	clerk@minsterparishcouncil.org.uk
Name of Chair		Contact Telephone Number		Email Address
KCC Project Manager Team	Community & Engagement Team (EAST)	Contact Telephone Number	03000 418181	east.highwayimprovements@kent.gov.uk

- Please note the Priority column **MUST** be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down) KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. **PLEASE DO NOT ALTER IN ANY WAY.** Whilst this is intended to be a living document for your Parish Council, KCC can only make resources available to review your HIP annually – **Minster's review is on or after October each year.**

Highway Improvements Team working in Partnership with Minster Parish Council

Highway Improvement Plan

Live Priorities Record

Priority	Location	USRN	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1.	Foxborough Lane to Sevenscore PLEASE CARRY OUT THE SURVEY		The lanes are used as a rat run and vehicles pass along there at quite high speeds. This makes the junctions at the bottom of Way Hill and Bedlam Court Lane quite dangerous to exit.	Reduce speed limit to 40MPH to try and get drivers to be more aware of their speed and drive slower. speed surveys show average speed under 40MPH keep under review	Road environment not consistent with 40mph speed limit and unlikely a 40mph limit would be widely complied with. Automated survey could be undertaken to gather data on traffic speeds. 10.11.22 -NC - 2 x speed surveys on The Lanes & Grinsell Hill – any other surveys we can discuss 12.12.22 – Waiting on more details from Speed Surveys
2.	St Mildreds Road CAN WE HAVE AN UPDATE ON THIS THERE IS A LAYBY OUTSIDE 13a St Mildreds Rd. The owner has asked if when the resurfacing is carried out can we ensure this is included as it was adopted by highways as a planning condition and is used as a passing point		The road surface is in a very poor state. Potholes have been filled but in the long term the road needs further improvements.	Resurface/micro surface road. Paul Hubbard has advised the Clerk the road surface is not poor enough to require resurfacing. There are two potholes that will be filled.	Sent to Ops 04/09/20. To be added to list for future micro surfacing. Operations engineer to check this is the correct treatment and determine timescale for priority. Sent to Ops – CSM 12408186 10.11.22 -NC - Site inspected – INFO PROVIDED - This road does not require planning off and resurfacing. It has been placed on a local needs list for micro. This enquiry has been given to us 4 x times; Cllr Crow-Brown has had 2 x call-backs regarding this which he accepts. 12.12.22 - Will keep as a priority for INFO – Report to OPS again
3.	St Mary's Road		Issues with speeding down towards the school. 3 cats have been killed in the last year. There are concerns for children/adults crossing the road from	Can some form of traffic calming be considered?	Traffic calming is not installed in isolation and I would suggest that the whole estate (St Mary's Road, Molineux Road, Domneva Road, Thorne Road and Taylor Road) be considered. Speed cushions, although generally effective, generate noise and

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		behind parked cars into speeding traffic.	Traffic survey shows average speed within current speed limits No further action at this time.	vibrations for local residents and in the end often prove unpopular. They also cause issues for large vehicles such as emergency services and buses. Other measures such as road narrowings and buildouts may result in loss of parking in an area where parking is at a premium. I would suggest gathering some data to see if it is a real issue or more of a perception. 10.11.22 – NC will check HADMs for Speed data and personal Injury crashes – Possible ATC 12.12.22 -Provided Hadms Data on speed - for info on crash data CrashMap - UK Road Safety Map
4.	Cycle path from Durlack to Parkway Station	This has been raised previously is a big project and would need landowner consent	KCC is asking TDC if the balance of the S106 monies could be used for this if approval is given but other funding would be needed. Remove this item from HIP	Further Info needed from KCC 10.11.22 – NC to obtain further Info 12.12.22 -Active travel has started looking into this, they were speaking with a local cycle group and starting to look at the land registry and how the PROW conversions might work in practice. We agreed to keep an eye open for any developer funding opportunities from our end.
5.	Junction with Norton Drive and High Street	Request for yellow lines at this junction due to bad parking. Request from residents of Norton Drive and the bin lorry couldn't collect last week as cars parked on both sides of junction prevented access.	Double Yellow Lines Works complete	/Thanet District Council will be advertising waiting restrictions in this area. Further details are available on the minutes of the /meeting on 16 September at Browse meetings - Joint Transportation Board - Thanet 10.11.22 – Please contact TDC 12.12.22 – Minster Parish Council are copied in on email trail from TDC on when lines will be completed – Will forward
6.	Junction Watcher Lane/Station Road	Request for yellow lines from a resident to stop parking at the junction making it dangerous to turn into the road as you have to drive on the wrong side of the road. Safety issue for pedestrians too as no	Double Yellow lines Clerk to contact PC Beth Ninin to speak to car owner parking on junction. No request for yellow lines	12.12.22 – No Crash Data Info - You may be aware vehicle or trailer in a dangerous position or where it causes any unnecessary obstruction of the road. In addition to this the Highway Code clause 243 states that one does not stop or park opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space.

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			pavement and have to walk in the road. Children walk along here to go to and from the station to catch the school trains.		To request DYL in Thanet – Please contact TDC https://www.thanet.gov.uk/info-pages/new-parking-restrictions-requests/
7.	Sevenscore roundabout		Following several accidents on the approach to this roundabout from Ramsgate with cars in the inside lane cutting across vehicles to turn left to Sandwich.	<p>Could consideration be given to putting marking or arrows to remind drivers which lane they should be in for the different exits</p> <p>Request shrubbery to the right as you pull onto the Sevenscore roundabout from Cottesington Lane is cut back to improve visibility.</p>	<p>12.12.22 Signing is clear for turning to Sandwich</p> <p>We receive many requests for the implementation of improvements on the highway, and all requests are reviewed and prioritised. We use an evidence-based approach to prioritise investment in our highway improvement projects to achieve safer roads and streets. Our first priority is to check if there is any pattern of personal injury crash records for the past three years that could be addressed by engineering methods. Typically, there is a 6 month delay from the time when a crash occurs to when the data is shared with KCC by Kent Police.</p> <p>Having reviewed the crash data for Sevenscore Roundabout it shows only 2 slight incidents in the past three years. Our resources are currently targeted towards addressing crash reduction within the County, and unfortunately it sits with us to make the difficult judgement of prioritising investment in other Crash Remedial Measures for delivery. Therefore, we cannot prioritise this site over locations where a pattern of crashes is occurring. We will, of course, continue to monitor Sevenscore roundabout.</p>
8.	Jutes Lane junction		Give consideration to what improvements can be made to help cars exiting from Jutes Lane more safely. Following concerns raised by the school in Jutes Lane who have experienced accidents with taxis exiting the junction onto the roundabout with pupils as passengers.	Request lines at junction are refreshed. Clerk will do this on KCC portal.	<p>12.12.22 – Minster Parish Council to report faded junction lines</p> <p>We receive many requests for the implementation of improvements on the highway, and all requests are reviewed and prioritised. We use an evidence-based approach to prioritise investment in our highway improvement projects to achieve safer roads and streets. Our first priority is to check if there is any pattern of</p>

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				<p>personal injury crash records for the past three years that could be addressed by engineering methods. Typically, there is a 6 month delay from the time when a crash occurs to when the data is shared with KCC by Kent Police.</p> <p>Having reviewed the crash data for Jutes Lane junction it shows no incidents in the past three years. Our resources are currently targeted towards addressing crash reduction within the County, and unfortunately it sits with us to make the difficult judgement of prioritising investment in other Crash Remedial Measures for delivery. Therefore, we cannot prioritise this site over locations where a pattern of crashes is occurring. We will, of course, continue to monitor Jutes Lane junction.</p>
9.	Minster Roundabout	<p>Following a request from a resident of Smugglers Leap following several recent accidents on the roundabout. Further consideration is requested to slow the traffic coming from the Monkton Roundabout. MPC have previously requested rumble strips.</p>	<p>No further action at this time.</p>	<p>12.12.22 - - Cannot put in rumble strips as there is a pedestrian crossing</p> <p>We receive many requests for the implementation of improvements on the highway, and all requests are reviewed and prioritised. We use an evidence-based approach to prioritise investment in our highway improvement projects to achieve safer roads and streets. Our first priority is to check if there is any pattern of personal injury crash records for the past three years that could be addressed by engineering methods. Typically, there is a 6 month delay from the time when a crash occurs to when the data is shared with KCC by Kent Police.</p> <p>Having reviewed the crash data for Minster Roundabout it shows only 4 slight incidents in the past three years. Our resources are currently targeted towards addressing crash reduction within the County, and unfortunately it sits with us to make the difficult judgement of prioritising investment in other Crash Remedial Measures for delivery. Therefore, we cannot prioritise this site over locations</p>

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					where a pattern of crashes is occurring. We will, of course, continue to monitor Minster roundabout. CrashMap - UK Road Safety Map
10.	Grinsell Hill		Following the fatal accident recently see Item 1 - has a survey been carried out? What measures can be taken to reduce the speed and safety along this road as it is being used more.	Item can be removed.	12.12.22 -We are waiting for both Speed surveys results & Police data
11.	Tactile Paving NEW		Following complaints from residents a review of all tactile paving is requested on pavements in Minster		
12.	Laundry Road NEW		Request from resident to help reduce speed in Laundry Road as it is busier due to new developments and more roadworks/closures. Request for speed bumps and 30 MPH the full length of Laundry Road	Ask Kent Highways to consider 30 MPH for the full length of Laundry Road.	

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Historical Priorities Record

No	Location	USRN	Problem/Concern	What do you feel are the potential solutions?	KCC Comments
2.	Old bakery to the Salvation Army in Tothill Street. - COMPLETE		Parked cars cause traffic flow and sight line issues –	Extend yellow lines on east and west side of the road to the Salvation Army.	Complete - Funding S106 – Estimate £4130 – TRO used for all waiting restrictions (for nos. 2'3 & 4)
3.	St Mildred's Road - COMPLETE		Cars are still parking past the yellow lines that have been laid on the corner causing waste bin lorry access issues.	Extend yellow lines on both sides of the road to the old Chapel.	Complete – Funding S106 – Estimate £4130 – TRO used for all waiting restrictions (for nos. 2'3 & 4)
4.	Monkton Road to the CO-OP - COMPLETE		Parking on both sides of the road cause problems for lorries, buses and emergency vehicles access at times. -	Extend yellow lines to the north of Monkton Road to the CO-OP	Complete – Funding S106 – Estimate £4130 – TRO used for all waiting restrictions (for nos. 2'3 & 4)
5.	Molineux Road - COMPLETE		Cars continue to park on the north side of the road completely on the grass verge.	Add 2 no. extra bollard in the verge outside no. 11 and 13	Complete – Funding S106 – 3 x parking cones to keep area free of parked cars. More bollards can be included if required
6.	Greenhill Gardens – COMPLETE		The pavement surfaces are in a poor condition.	Resurface pavements.	Sent to Ops 04/09/20. Has been submitted to Roads and Footway Asset Team (RAFAT) as part of local needs list of sites. RAFAT will inspect and prioritise alongside list for entire county for next year's programme.
7.	Rivers Court, Bedlam Court Lane COMPLETE		Elderly residents of Rivers Court cross the road to the pavement just before a blind bend.	Elderly crossing signs positioned on both carriageways approaching the crossing point to make motorists aware of elderly pedestrians crossing.	Complete -Funding S106 - £129 - Sign and SLOW marking in placed just before junction with Durlock for southbound traffic. Could be cleaned. For Eastbound traffic remove existing double bend warning sign and set aside, install 500mm post extension (black), put double bend warning sign back and elderly pedestrian warning sign underneath.
8.	Minster roundabout onto Tothill Street Complete		More needs implementing to reduce the speed of cars entering Tothill Street from the roundabout.	Rumble strips coming off the roundabout down to the gateway or some alternative that will make drivers more aware of a change in speed limit.	Complete – Funding S106 - Red surface, roundel and gateway give clear indication of change of speed limit.

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9.	Bottom of Way Hill from each direction along the lanes. COMPLETE		Cars came along the road as quite high speeds	Improve signage at the bottom of Way Hill to slow traffic approaching from each direction along the lanes.	Complete - Funding S106 - Paul Hubbard - warning signs have recently been replaced and enlarged.
10.	Outside the New Inn, Tothill Street and Cliffe's butchers, Monkton Road. NO FURTHER ACTION		These are both busy crossing points.	Revisit the possibility of pedestrian crossings in the village.	NFA - Funding S106 - Pedestrian and traffic surveys have been undertaken which shows PV2 criteria for a controlled crossing are not met and would require an increase in traffic of at least 170% to meet the required ratio.
11.	Tothill Street - COMPLETE		Laundry Road - improved or enlarge sign to Industrial Estate so lorries don't miss the turning and end up in the village	improved or enlarge sign to Industrial Estate so lorries don't miss the turning and end up in the village	COMPLETE - Funding S106 - £400 estimate
13.	Outside 42 High Street NFA		Cllr Alan Jones has offered to give highways part of the land at the front of his house widen the road to alleviate the pinchpoint here.	widen the road to alleviate the pinchpoint here	Our records show that the land between the carriageway as the boundary wall of 42 High Street is highway, and I am getting this checked (12408187). Freeing up traffic could result in increased speeds on the approach to the shops Further works would also be needed on the other side of Singleton Close to provide corresponding taper, and would involve removing verge to provide footway and also possible relocation of lamp column. NFA - Email sent to Cllr Alan Jones - from Richard Heaps 21.03.22
14.	Bedlam Court Lane/Laundry Road/Foxborough Lane junction- COMPLETE			Request for SLOW writing in white approaching this junction from both directions to slow traffic as the sight lines pulling out of Bedlam Court Lane and Laundry road are not great.	COMPLETED
15.	New Inn pub to entrance to Hillminster Estate, Tothill Street.		There are no visible centre white lines. - Refresh centre white lines.	Refresh centre white lines.	Sent to Ops 04/09/20. Steward to inspect and arrange lining if required. Sent to Ops - CSM 12408185 /12408822 NC - Spoke to Paul Hubbard 11.11.22 - white line refreshing is planned but on hold until March /April next year due to weather - will chase again then. Sent to Ops - CSM 12408185
16.	Laundry Road/Tothill St junction		Refreshing of lines in the centre of carriageway.	Refreshing of lines in the centre of carriageway.	

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					NC - Spoke to Paul Hubbard 11.11.22 – white line refreshing is planned but on hold until March /April next year due to weather – will chase again then. DONE
17.	Village Centre outside New Inn	Refresh white lines, bus stops junctions.	Refresh white lines, bus stops junctions.		Sent to Ops – CSM 12408185/12408823 NC - Spoke to Paul Hubbard 11.11.22 – white line refreshing is planned but on hold until March /April next year due to weather – will chase again then. Yellow lines – Contact TDC
18.	Laundry Road/Bedlam Court Lane	Refresh road marking at both junctions with Foxborough Lane.			Any faults – please report to https://www.kent.gov.uk/roads-and-travel/report-a-problem
19.	New Laundry Road	Refresh yellow lines opposite Macdonalds entrance as worn due to vehicles parking on them!	Refresh yellow lines opposite Macdonalds entrance as worn due to vehicles parking on them!		Contact TDC

12.12.22 – updated in **RED** in KCC Comments (NC)

Minster Parish Council Clerk

From: Minster Parish Council Clerk
Sent: 15 August 2023 11:02
To: Planning
Cc: Minster Parish Council Councillors
Subject: CON/TH/23/1042 - Application for approval of Condition 41 (Materials) attached to Planning Permission OL/TH/18/1488.

Good Morning

With regard to the above application Minster Parish Council have NO OBJECTION.

Kind regards

Kyla Lamb MAAT

Parish Clerk

Minster Parish Council

Tel: 01843 821339

Email: clerk@minsterparishcouncil.org.uk

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Minster Parish Council Clerk

From: Minster Parish Council Clerk
Sent: 15 August 2023 11:09
To: Planning
Cc: Minster Parish Council Councillors; Roger Gale; suzy@galemail.com; Derek.Crow-Brown@kent.gov.uk; Cllr Sam Bambridge; Cllr Abi Smith; Stakeholder.Engagement@ukpowernetworks.co.uk
Subject: CON/TH/23/1041 - Application for approval of conditions 20 (Drainage) and 22 (Surface Water Drainage) for plots 108 To 115 of planning permission OL/TH/18/1488 - West Tothill.

CON/TH/23/1041 - Application for approval of conditions 20 (Drainage) and 22 (Surface Water Drainage) for plots 108 To 115 of planning permission OL/TH/18/1488 - West Tothill.

Minster Parish Council has NO OBJECTION to these applications but does have the following comment to make and hope that TDC Planning Dept take note of these concerns and take relevant action.

MPC can foresee a huge impact to the nearby residents and other users of Tothill Street, whilst this connection is made in the main access road to and from Minster (a main bus route, train replacement service vehicle route, emergency vehicles, delivery vehicles of all sizes, large farm vehicles, etc). Minster residents have been severely impacted by the multiple road closures that have taken place for another development called Eden Grove in the village and consideration must be given to the quality of life of residents over the long period of time it takes to complete such housing developments. MPC suggests that if the 8 relevant properties are not the only properties that need to be connected, that BDW are requested to make all the necessary connections at the same time to minimise the potential for a repeat of the impact that will inevitably come from these works. MPC would like to be assured that all necessary service connections from the West Tothill site can be programmed and undertaken in a simultaneous manner to avoid a procession of sporadic disruption to the village and specifically to users of Tothill Street.

Whilst the works take place, no full road closures should be tolerated, only traffic-light controlled management of the site where this is viable and MPC wishes to seek clarification and assurances to these effects.

Kind regards

Kyla Lamb MAAT

Parish Clerk

Minster Parish Council

Tel: 01843 821339

Email: clerk@minsterparishcouncil.org.uk

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Minster Parish Council Clerk

From: Minster Parish Council Clerk
Sent: 10 August 2023 12:00
To: Planning; Emma Fibbens
Cc: Minster Parish Council Councillors
Subject: F/TH/22/1718 - amendment to Erection of single storey building comprising 3no. mixed use retail/cafe units (Use Classe E), provision of 2no. lorry bays and parking, together with associated landscaping.

F/TH/22/1718 - amendment to Erection of single storey building comprising 3no. mixed use retail/cafe units (Use Classe E), provision of 2no. lorry bays and parking, together with associated landscaping.

Minster Parish Council wish to raise the issue that it was not formally notified of this application given the impact that a development of this kind would have on parishioners and wish to see this rectified in future and all applications formally advised regardless of previous responses or change to existing applications.

Minster Parish Council object to this application on the following grounds and in support of the KCC Highways comment on the application and this sits in parallel with application F/TH/22/1624.

Layout of main building differs in each drawing. The applicant needs to submit an accurate drawing of the building proposed alongside the proposed landscaping, etc to fit the correct layout.

The applicant's agents have not met KCC's request for them to provide details for the largest potential delivery vehicles that could access the site only addressing up to 7.5 tonne vehicles.

Committee Members have experienced the filling station and its exit area as users since it was first constructed, the proposed white lining is not complied with by users of the filling station at the best of times, let alone in the dark and/or in wet weather. This lends to concerns around safety and the potential for accidents and wish to see only one entrance and one exit from the whole service area site: entrance adjacent to Tothill Street/Laundry Road junction for **ALL** vehicles, and the exit on the eastern side of the service area (this particular area must not be allowed to be two-way, especially given the potential of increased traffic compared to now).

The site operates at times in a very congested manner and this situation will appreciate with further development. The whole site needs proper and effective operational management with clear signage and with separate entry and egress from and to Laundry Road.

Kind regards

Kyla Lamb MAAT
Parish Clerk
Minster Parish Council
Tel: 01843 821339
Email: clerk@minsterparishcouncil.org.uk

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Minster Parish Council Clerk

From: Minster Parish Council Clerk
Sent: 10 August 2023 11:59
To: Planning; Emma Fibbens
Cc: Minster Parish Council Councillors
Subject: F/TH/22/1624 - amendment to Change of use of car park spaces for siting of portacabin together with a canopy for use as a tyre change facility.

F/TH/22/1624 - amendment to Change of use of car park spaces for siting of portacabin together with a canopy for use as a tyre change facility.

Minster Parish Council wish to raise the issue that it was not formally notified of this application given the impact that a development of this kind would have on parishioners and wish to see this rectified in future and all applications formally advised regardless of previous responses or change to existing applications.

Minster Parish Council object to this application on the following grounds in support of the KCC Highways comment on the application and this sits in parallel with application F/TH/22/1718.

The applicant's agents have not met KCC's request for them to provide details for the largest potential delivery vehicles that could access the site only addressing up to 7.5 tonne vehicles.

Committee Members have experienced the filling station and its exit area as users since it was first constructed, the proposed white lining is not complied with by users of the filling station at the best of times, let alone in the dark and/or in wet weather. This lends to concerns around safety and the potential for accidents and wish to see only one entrance and one exit from the whole service area site: entrance adjacent to Tothill Street/Laundry Road junction for **ALL** vehicles, and the exit on the eastern side of the service area (this particular area must not be allowed to be two-way, especially given the potential of increased traffic compared to now).

The site operates at times in a very congested manner and this situation will appreciate with further development. The whole site needs proper and effective operational management with clear signage and with separate entry and egress from and to Laundry Road..

Kind regards

Kyla Lamb MAAT

Parish Clerk

Minster Parish Council

Tel: 01843 821339

Email: clerk@minsterparishcouncil.org.uk

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