

# MINSTER PARISH COUNCIL



The Parish Office  
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Clerk to the Council: Ms. Kyla Lamb - MAAT

1<sup>st</sup> December 2022

## MINSTER PARISH COUNCIL

6TH DECEMBER 2022

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at the John Spanton Sports Pavilion, St Mildreds Road, Minster on Tuesday 6<sup>th</sup> December 2022 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

***NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.***

## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

To approve the minutes of the meeting held on 1<sup>st</sup> November 2022 (**Appendix A**).

3. **MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

As tabled.

9. **SECTION 106 AGREEMENT**

The Clerk will update members with any information.

10. **CO-OPTION TO COUNCIL**

Following two resignations we currently have two vacancies to fill by co-option. This has been advertised. Mr. Paul Torbett has been reappointed to one of the vacancies as his circumstances have now changed. We await further applicants to fill the second vacancy.

The above person has signed before the Clerk the "Declaration of Acceptance of Office" form and also completed the "Notification of Disclosable Pecuniary Interests" form.

11. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the last meeting.

12. **MINSTER MATTERS DISTRIBUTION CENTRE**

Following the Parish Councils move from the library, Minster Matters have been asked to formalize an agreement with the library to hire the space to receive deliveries and sort out the delivery boxes for distribution. The cost of £15 per hour is prohibitively too costly for Minster Matters. They have asked if Minster Parish Council would give them permission to receive the monthly delivery to the Chapel and arrange the distribution from there once a month and to store delivery boxes in the office. Members views are sought.

13. **HIGHWAYS COMMITTEE**

To receive the minutes of the highways committee meeting held on 1<sup>st</sup> November 2022. **(Appendix B)**

14. **PLANNING COMMITTEE**

To receive the minutes of the planning committee meeting held on 14<sup>th</sup> November 2022.  
(Appendix C)

15. **ANTI-SOCIAL BEHAVIOUR**

The Chairman will update members on recent ASB in the village since the last meeting.

16. **WINTER HARDSHIP FUND**

The Chairman will update members on the provisions that have been set up with other groups in the village.

17. **RETROSPECTIVE APPROVAL FOR ACOUSTIC PANELS IN THE PAVILION**

Following the last meeting it was agreed to ask for the quote to be split into two areas. This proved to not be cost effective and it was agreed by email to proceed with the quotation from R & R Audio Visual Ltd. Members are asked to ratify this decision.

18. **PLANNING APPLICATIONS**

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last meeting.

19. **COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC                                      Cllrs. Crow-Brown & Quittenden

Minster School                      Cllr. Colin Mills

Twinning Assn.

20. **REPORT OF THE RFO**

(a) Bank balance statement

(b) Statement of Receipts and Payments for November 2022 (**circulated by email prior to the meeting**)

21. **QUESTIONS FROM THE PUBLIC**

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

**Mrs. Kyla Lamb**  
**Clerk to the Council**

**1<sup>st</sup> December 2022**