

# MINSTER PARISH COUNCIL



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Clerk to the Council: Ms. Kyla Lamb - MAAT

30<sup>th</sup> June 2022

## MINSTER PARISH COUNCIL

5<sup>th</sup> JULY 2022

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at Minster Library and Neighbourhood Centre on Tuesday 5<sup>th</sup> July 2022 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

***NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.***

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence, if any.
2. **MINUTES**  
To approve the minutes of the meeting held on 7<sup>th</sup> June 2022 (**Appendix A**).
3. **MEMBERS' INTERESTS**  
To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents relating to the planning application at Land off of Foxborough Lane.

9. **SECTION 106 AGREEMENT**

The Clerk will update members with any information.

10. **REQUEST TO INCREASE THE SIZE OF THE GRASS PITCH AT MINSTER RECREATION GROUND**

Minster FC have submitted a request to widen the current grass football pitch. This involves moving the tap for the cricket square which is expected to cost approx. £500. The chairman will explain the reasons for the need for this at the meeting and circulate plans of the proposal. Members views are sought on this request.

11. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the last meeting.

12. **DEVELOPMENT PROPOSALS FOR LAND NORTH OF FOXBOROUGH LANE OL/TH/22/0414**

The Chairman will update members on any further information received regarding the above application since the last meeting.

13. **NEW PARISH OFFICE BUILDING**

Cllr Torbett will update members on the project.

Members are asked to consider a quotation from J & J Systems to provide new computers for both Clerks, VOIP telephone system, broadband and monthly support costs and cloud back up. The quotation will be circulated and explained at the meeting as final costs are still to be received.

14. **REPLACEMENT DEFIBRILLATORS AND EXTERNAL BOXES AND A REQUEST TO PROVIDE AN EXTERNAL BOX BY THE ROYAL BRITISH LEGION**

The two defibrillators we have are discontinued and are 10 years old and we cannot replace the consumables to keep them working. Therefore, replacements are required. KALC have recommended London Hearts. A new defibrillator with locked cabinet is £1225 with 10 year warranty. Battery is replaced every 5 years at £200 and pads are £45 every 3 years or if it is used. Free online recorded training is included. The Royal British Legion have also asked Members to consider funded an external box to house the defibrillator that the have at the RBL Club the cost is expected to be approx. £500. Members views are sought.

15. **CLIMATE LITERACY TRAINING**

Members are asked consider whether a representative should attend a day of Climate/Carbon Literacy training, to be delivered by Cllr Rachel Coxcoon, founder and director of Climate Guide in August/September. Cllr Coxcoon is helping Town and Parish Councils navigate their way through tackling the climate crisis. The cost per Parish Council is expected to be approx. £118 (providing the training is at full capacity). Proposed dates are Tuesday 23<sup>rd</sup> August or Thursday 25<sup>th</sup> August.

16. **ENGLISH RURAL/WANTSUM AFFORDABLE HOMES**

Following a meeting last month with Alison Thomson (English Rural) and Robert Hewer (Wantsum Affordable Homes). Members are asked to consider if they would be supportive of these groups looking for small rural exception site for development for local people.

17. **PLANNING APPLICATIONS**

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last meeting.

18. **COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Cllrs. Crow-Brown & Quittenden
Minster School	Cllr. Colin Mills
Twinning Assn.	Cllr. Burden

19. **REPORT OF THE RFO**

(a) Bank balance statement

(b) Statement of Receipts and Payments for June 2022 **(circulated by email before the meeting)**

(c) To receive the Budget/Income expense report to 30<sup>th</sup> June 2022 **(circulated by email before the meeting)**

20. **QUESTIONS FROM THE PUBLIC**

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

**Mrs. Kyla Lamb**

**Clerk to the Council**

**30<sup>th</sup> June 2022**