

MINSTER PARISH COUNCIL



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Clerk to the Council: Ms. Kyla Lamb - MAAT

2nd December 2021

MINSTER PARISH COUNCIL

7th DECEMBER 2021

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at Minster Library and Neighbourhood Centre on Tuesday 7th December 2021 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence, if any.
2. **MINUTES**
To approve the minutes of the meeting held on 2nd November 2021 (**Appendix A**)
3. **MEMBERS' INTERESTS**
To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **SECTION 106 AGREEMENT**

The Clerk will update members with any information.

10. **TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

The Chairman will update members with any information since the November 2021 meeting and Cllr Quittenden will update Members on the situation with tree works that are required in the High Street Car park. The Clerk will also circulate information on electric vehicle charge points from Kent County Council.

11. **THE QUEENS PLATINUM JUBILEE WEEKEND 2ND-5TH JUNE 2022**

Members are asked to consider how the Parish Council and the village will mark this occasion.

12. **KALC 2022 COMMUNITY AWARDS SCHEME**

Members are asked to consider adopting the scheme and consider nominations. Nominations need to be submitted by Monday 14th February 2022. Details will be emailed with the agenda.

13. **CONTAIN OUTBREAK MANAGEMENT FUND**

Kent County Council has received emergency grant funding from central government under the Contain Outbreak Management Fund to be used to support efforts towards preventing or containing the spread of COVID-19. Funding has been allocated per Parish Council in recognition of additional costs they may have incurred between the 1st November 2020 and 31st March 2022. The Clerk has calculated COVID 19 related costs from 1st November 2020 to date and also estimated costs up to 31st March 2022. The total is £2479. A breakdown will be emailed to Members.

Members are asked to approve that the Clerk submits a grant application online for £2479 on behalf of Minster Parish Council.

14. NEW PARISH OFFICE BUILDING

The Clerk will update members on the application for borrowing approval. Members are also asked to consider changing the balcony to a Juliet balcony for security reasons. The Clerk will update members on this proposal.

15. MINSTER SHED PROJECT REQUEST FOR FUNDING

This item was deferred from the November meeting as Cllr Burden was not in attendance. He will update members on the Shed project and ask the Council to consider help with funding

16. SPEEDWATCH IN MINSTER

Cllr Quittenden will update members on the current position with the Thanet Speedwatch group and ask members to consider the future of Speedwatch in Minster.

17. REQUEST FOR BENCH IN MEMORY OF JILLIAN FOX

Following the recent passing of Jillian Fox, the Clerk has received a request from her friend, Sarah Curtis, to have a memorial bench placed in the village. Preferably on a dog walking route as she was a great animal lover. Members views are sought.

18. PLANNING APPLICATIONS

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last meeting.

19. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

| | |
|----------------|--------------------------------|
| TALC | Cllrs. Crow-Brown & Quittenden |
| Minster School | Cllr Gimes |
| Twinning Assn. | Cllr. Burden |

20. REPORT OF THE RFO

- (a) Bank balance statement
- (b) Statement of Receipts and Payments for November 2021 (**Appendix B**)
- (c) To receive the Budget/Income expense report to 30.09.21 (**Appendix C**)

21. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb

Clerk to the Council

2nd December 2021