

MINSTER PARISH COUNCIL



**MINSTER
IN THANET**

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St Mildreds Road
Minster
Kent
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Clerk to the Council: Kyla Lamb - MAAT

MINSTER PARISH COUNCIL

OPERATIONS COMMITTEE AGENDA

A Meeting of the Committee will be held following the Policy and Finance Committee at approximately 10.30am on Wednesday 28th May 2025.
At The John Spanton Sports Pavilion, Minster.

28th May 2025

Sir or Madam,

You are hereby summoned to attend a meeting of the Operations Committee at The John Spanton Sports Pavilion on Wednesday 28th May 2025 at approximately 10.30 am. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

1. ELECTION OF CHAIRMAN

To elect a Chairman for the ensuing year 2025/26.

2. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman for the ensuing year 2025/26.

3. APOLOGIES

4. MINUTES

To approve the minutes of the Committee Meeting held on 18th December 2024. (*Appendix A*)

5. MEMBERS INTERESTS

To register any new interests, or de-registration by Members.

6. CAR PARKS AND TOILETS

To update members since the last meeting on issues that have arisen at both car parks, signage, CCTV, toilet improvements.

7. CEMETERY

The Clerk will update members on any requirements at the cemetery since the last meeting and the position with the cemetery extension land.

Members are also asked to consider planting memorial trees as part of the cemetery extension.

8. ALL WEATHER PITCH REPLACEMENT MAT & LED FLOODLIGHT UPGRADE

The Clerk will update members on the mat replacement and LED floodlight upgrade.

9. HANGING BASKETS

Members are asked to consider whether the subsidized hanging basket provision should continue as uptake is lower and basket costs are higher.

10. PAVILION

To consider any repairs or maintenance requirements at the Pavillion.

11. POLICY AND TERMS OF REFERENCE REVIEW

Members are asked to review the following documents and consider if any amendments are required.

Health and Safety Policy

CCTV Policy

Operations Committee Terms of Reference