

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at John Spanton Sports Pavilion

St Mildreds Road, Minster

on 2nd July 2024 at 7.00pm

Present: Councillors: Quittenden, Fleming, Smith, Webzell, Ingleton, Bates, Jones, Crow-Brown, Local, Fordyce

Also present: Kyla Lamb (Parish Clerk), Clare Wilsdon (Assistant Clerk), Community Warden Karl Aylett, Cllr Smith (TDC), Cllr Wright (KCC)

105. APOLOGIES FOR ABSENCE

Cllr Owen, Cllr Bambridge (TDC), PC Andy Howe

106. MINUTES

RESOLVED: That the Minutes of the Council meeting held on 4th June 2024 be approved and signed.

107. MEMBERS INTERESTS

No members interests recorded.

108. POLICING AND COMMUNITY WARDEN REPORT

Community Warden Aylett gave a report as follows;

- Attended Carer Connection Day held at the Turner Centre.
- Conducted visits with Trading Standard, Social Services.
- Attended a forum to discuss the future of social care in Thanet.

PC Andy Howe was not present but provided a report as follows as follows:

- 17 crimes reported during June (4 relating to one incident)
- 1 suspect arrested following the incident in Molineux/Thorne Road.
- Vehicle interference and theft at the top of Minster being investigated.
- Investigation continues into reports of lone females being accosted by males in a vehicle.
- Residents should continue to report any incidents to Kent Police.

PC Andy Howe thanked Minster Parish Council for writing to the PCC to give feedback on his work.

109. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

The Clerk thanked Cllr Wright for the grant towards the refurbishment of the public toilets.

Cllr Wright reported as follows:

- Other parishes had raised concerns about the lack of grass cutting. Paul Valek had confirmed that residents can mow verges themselves as long as the leave the

cuttings to mulch. The Clerk responded that this is not a problem in Minster as our staff keep the verges and grass cut to a high standard.

Cllr Smith reported as follows;

- Citizens Advice drop-in session at Minster Library was well attended.
- Teenage market showing artisan wares is being held on Saturday, outside Peacocks in Margate.
- Thanet Games is taking place from 19th-23rd August at various locations. Members of the public can attend taster sessions for different sporting activities in various locations during this period.
- Considering the possibility of making Manston Control Tower a listed building but access to site is required. Cllr Bates suggested that Cllr Crow-Brown may be able to offer his assistance with this.

Cllr Crow-Brown reported as follows:

- Following the incident in Molineux Road, a request by a resident for speed humps to be installed has been added to the Highways Improvement Plan for consideration.
- Met with a D-Day veteran in Herne Bay.
- KCC are proposing two sites for installation of fast EV charging points, at St Nicholas and Cottington Road. Met with KCC transport officer to discuss possible alternative location at the Thanet Parkway.

Cllr Ingleton noted that vegetation at the entrance to the Cottington Link Road has been cut but not the roundabouts.

Cllr Pugh reported as follows:

- Submitted a motion to TDC to calling for the Local Plan to be revoked.
- Sits on the Local Plan Cabinet advisory group.
- NPPF changes and the result of the DCO should be considered.

Cllr Ingleton thanked Cllr Pugh for attending the meeting to explain the motion.

The Clerk will include the item on the September agenda.

110. CHAIRMAN'S ANNOUNCEMENT

The Chairman reported that the commemoration service for D-Day and the Beacon lighting at the church was attended by almost 250 people. Minster School choir and Village Voices were both in attendance.

111. REPORT OF THE CLERK

The Clerk reported an invitation to the opening of the Educational Dome at Monkton Nature Reserve on 5th August had been received and accepted by the Chairman.

112. DOCUMENTS AVAILABLE FOR INSPECTION

None available.

113. PARISH FORUM

Dates for future meetings have been set by TDC as follows:

3/9/24 2-4pm
4/12/24 2-4pm
18/2/25 2-4pm
20/5/25 2-4pm
23/9/25 1-3pm
16/12/25 2-4pm
17/2/26 2-4pm
19/5/26 2-4pm
22/9/26 2-4pm
15/12/26 2-4pm
16/2/27 2-4pm

Members discussed the forum and its use.

Cllr Wright explained that the forum has existed for at least fourteen years but has not been held since Covid and is an opportunity for the Chairs and Clerks of parish councils to meet and discuss their strategic issues.

RESOLVED: When the next agenda is being agreed, a formal request to send the most relevant representative to the Parish Forum depending on the Agenda items set, will be made and for this to be included in the Terms of Reference.

114. REVIEW OF INTERNAL AUDIT REPORT FOR 2023/2024 AND CONSIDER ANY RECOMMENDATIONS

Members considered the audit report and its recommendations, prepared by the internal auditor, David Bucket for the 2023/2024 audit.

115. PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE

RESOLVED: That the Minutes of the meeting held on 24th June 2024 be received and the recommendations within them therein.

Cllr Fleming reported as follows;

- Awaiting a response to the letter sent to Neil Baker KCC by Sir Roger gale regarding sevenscore roundabout mowing and further hedgcutting.
- A resident request for a crash barrier adjacent to their property in Tothill Street has been made and the Clerk is establishing ownership of the land.
- A resident from Molineux Road attended the last meeting and requested speed restriction measures. Traffic surveys are to be carried out during September once the school is back and normal activity at the 3G pitch resumes.
- BDW have improved the site entrance. The road sweeper remain in operation until the wheel wash is installed.
- The application on land north of Foxborough Lane has been refused but may go to appeal.
- DCO remains granted following the dismissal of the appeal.

116. REVIEW OF COUNCIL DEPOSIT ACCOUNTS

Members reviewed the council deposit accounts

Nationwide 95 day terms deposit	£90,134 – 4.3% variable
Hampshire Trust bank – 2r deposit	£86,458 – 2.11% matures 4 July 2024

Cambridge Building Society

£51,225 – 2.9% variable

RESOLVED: Hampshire Trust to be reinvested in 1 Year Business Loyalty at 4.25% fixed. Unity Trust instant access business savings account to be opened (rate 2.77%).

Funds to be transferred between accounts in order to remain below FSCS £85K limit

117. REVISED KENT CODE OF CONDUCT FOR MEMBERS OF TOWN AND PARISH COUNCILS

Members reviewed and ADOPTED the revised Kent Code of Conduct for Members of Town and Parish Councils.

118. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC

Cllr Quittenden reported as follows:

Next meeting is on 8th July and it is hoped a TDC representative will be in attendance.

Minster School

Cllr Fleming had nothing to report

Village Hall.

Cllr Smith reported that there was increased footfall at the Art Show but that the show ran at a loss.

119. REPORT OF THE RFO

RESOLVED:

(a) the Bank balance statement be received and noted,

(b) the statement of Receipts and Payments for the month of June 2024 be approved.

120. QUESTIONS FROM THE PUBLIC/ANY OTHER BUSINESS

Mrs Stace suggested that instead of charging for entry at the Art Show, a donation could be made at the end.

Mrs Stace said there are still issues with lorries turning up early in the morning and dust levels are high. They have contacted TDC and KCC but have been told to just 'close doors and windows'.

Cllr Ingleton responded that he would raise their concerns at the site meeting on 24th July if Mrs Stace provided him with details.

Time concluded: 8.15pm

3rd September 2024