

MINSTER PARISH COUNCIL



**MINSTER
IN THANET**

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Clerk to the Council: Kyla Lamb - MAAT

25th November 2020

MINSTER PARISH COUNCIL 1st DECEMBER 2020

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held Via Zoom Remote Meetings on Tuesday 1st December 2020 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to remotely attend the meeting of the Council. Should you wish to join the Zoom meeting, the link is as follows;

<https://us02web.zoom.us/j/89422457906?pwd=WVdtcHphMFIWYWYWFHS0xnWmFZSmZxUT09>

Meeting ID: 894 2245 7906

Passcode: 337810

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

To approve the Minutes of the meeting held on 3rd November 2020 (**Appendix A**).

3. **MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillors as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

No Documents available due to Zoom remote meeting.

9. **SECTION 106 AGREEMENT**

The Clerk will update members with any information since the November meeting. The Highways Improvement Plan is attached for information that has been submitted to Kent Highways with their comments and costings. Also attached are details of the improved sign for Laundry Road services and Industrial Park for consideration and approval. (**Appendix B**)

10. **AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

The Chairman will update members with any information since the November 2020 meeting.

11. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the November 2020 meeting.

12. **REPLACEMENT OF ALLWEATHER PITCH MAT 2021**

Following the last meeting with the FA and Football Foundation members will be aware that the all weather pitch mat is coming to the end of its useful life and needs replacing in 2021. The Clerk has contacted the local FA for advice on management of the replacement of the mat and they recommended Surface Standards Ltd.

Members are asked to consider their quotation to project manage the tender process and contract management of the mat replacement. The Clerk will provide more information on the project at the meeting. (**Appendix C**)

Members views are sought.

13. KALC 2021 COMMUNITY AWARDS SCHEME

Members are asked whom they may wish to consider to nominate for the KALC Community Award Scheme for 2021. Nominations need to be submitted by Friday 12th February 2021.

14. COVID-19 – SUPPORT BY MINSTER PARISH COUNCIL

The Chairman will give an update on support being given to the vulnerable and elderly during the current government restrictions.

15. SKATEPARK ANTI-SOCIAL BEHAVIOUR

The Chairman will update Members on the installation of a soil bund with planting and drainage and signage to alleviate the ASB issues.

16. PLANS FOR PARISH OFFICE AT THE RECREATION GROUND

The Chairman will update Members on the position with the pre-application advice sought from Thanet District Council.

17. PLANNING APPLICATIONS

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last planning Meeting.

18. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

TALC Cllrs. Crow-Brown & Quittenden

Minster School Cllr. Mrs Gimes

Village Hall

Twinning Assn Cllr. Burden

19. REPORT OF THE RFO

(a) Bank balance statement

(b) Statement of Receipts and Payments for November 2020 **(circulated by email)**

(c) Annual Audit of Accounts the RFO to report on the return of the Annual Return.

(d) To consider the budget/income and expense report to 31.10.2020. **(Circulated by email)**

20. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb

Clerk to the Council

25th November 2020