

MINSTER PARISH COUNCIL



The Parish Office
John Spanton Sports Pavilion
St Mildreds Road
Minster
Nr. Ramsgate
Kent
CT12 4DE

Tel: 01843 821339
Email: clerk@minsterparishcouncil.org.uk

Clerk to the Council: Ms. Kyla Lamb - MAAT

1st February 2024

MINSTER PARISH COUNCIL

6th FEBRUARY 2024

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at John Spanton Sports Pavilion, Minster on Tuesday 6th February 2024 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

To approve the minutes of the meeting held on 9th January 2024 (**Appendix A**).

3. MEMBERS' INTERESTS

To register any new interests, or deregistration, by Members.

4. POLICING & COMMUNITY WARDEN REPORT

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **CEMETERY FEES & CHARGES 2023/24**

To consider an increase in fees and charges for the year 2024/25 (**draft schedule attached Appendix B**).

10. **D DAY 80 – 6TH JUNE 2024**

The Chairman will update members on taking part in this event and ask Members how they wish Minster to remember the event.

11. **PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE**

To receive minutes of the meeting held on 29th January 2024 and the recommendations contained therein. (**Appendix C**)

12. **COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Cllrs. Crow-Brown & Quittenden
Minster School	Cllr. Fleming

13. **REPORT OF THE RFO**

- (a) Bank balance statement
- (b) Statement of receipts and payments for January 2024 (**Appendix D**)

14. **QUESTIONS FROM THE PUBLIC**

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb
Clerk to the Council

1st February 2024