

**MINSTER PARISH COUNCIL
PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE**

Minutes of the Meeting of the Committee held at 7 p.m. on Tuesday 27th June 2023

At the John Spanton Sports Pavilion, St Mildreds Road, Minster

Present: Cllrs. Fleming, Jones, Ingleton, Bates, Quittenden (ex-officio)

Also present: Kyla Lamb (Parish Clerk) , Cllr Smith

59. APOLOGIES

None.

60. ELECTION OF CHAIRMAN

RESOLVED: That Councillor Caroline Fleming be elected Chairman of the committee for the year 2023/24.

Councillor Fleming in the Chair

61. APPOINTMENT OF VICE CHAIRMAN

RESOLVED: That Councillor Tim Ingleton be appointed Vice-Chairman of the committee for the year 2023/24.

62. MEMBERS' INTERESTS

Cllr Fleming declared a non-pecuniary interest in item 12. – she is friends with the owner of 6 St Mildreds Road and, item 13. Planning application FH/TH/23/0648-95 Tothill Street, Minster – she is friends with the applicant.

63. MINUTES

RESOLVED: That the minutes of the Planning committee meeting held on 14th November 2022 be approved and signed by the Chairman.

RESOLVED: That the minutes of the Highways committee meeting held on 1st November 2022 be approved and signed by the Chairman.

64. REVIEW OF PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE TERMS OF REFERENCE

Members reviewed, amended and combined the terms of reference for the Planning committee and Highways committee. It was AGREED to remove item 4.c The revised terms of reference for the Planning, Highways & Transportation Committee with the revision been recommended to Full Council for ratification.

65. REVIEW OF STANDING ORDERS ADOPTED JULY 2020

Members reviewed the adopted standing orders of Minster Parish Council. No amendments were necessary.

66. TIMETABLE OF MEETINGS 2023/2024

Members were asked to review and agree the following meeting timetable;

2023

Tues 27th June
Mon 31st July
August Date TBC
Sept Date TBC
Mon 30th October
Mon 27th November
Mon 18th December

2024

Tues 2nd January
Mon 29th January
Mon 26th February
Mon 25th March
Mon 22nd April

67. SUSTRANS UPDATE

Cllr Ingleton reported that a workshop was held by Sustrans last Thursday at the Village Hall, commissioned by TDC. This workshop was to help identify a walking and cycling network for the district. Suggestions from the public are passed on to Thanet District Council.

Principal focus commuter facilities. TDC will prepare a report in December then a public consultation will take place.

Funding for proposals will be from grants & TDC budget.

Cllr Ingleton expressed concerns that ongoing house building will provide capital funding for the proposals. New cycle routes may help future planning applications with sustainability. This needs to be considered when routes are agreed. When the Parkway Station is up and running will this jeopardise Minster Station. Thanet relief road incorporates cycling facilities next to the proposed road.

68. PLANNING APPLICATIONS

Committee considered those planning applications received since the last meeting and in accordance with the decision taken by Council at its meeting on 7 August 2007 (Minute No. 78) agreed to submit observations to Thanet District Council thereon:

Application(s) for Consideration

F/TH/23/0661 – Phases 1B and 2D North of Spitfire Way and East of Columbus Avenue, Ramsgate Kent – Erection of 29 No. general industrial units (Use Class B2), and 8 No 2-storey office units and 3 storey office block with roof terrae (Use class E(g), together with associated access road, parking and landscaping

Access and parking and overall availability of parking in this area requires review.

NO OBJECTION subject to resolution of these points - Cllr Ingleton has prepared a response as attached.

F/TH/23/0170 – Land Adjacent to Southern Water, Waste Water Treatment Site, Jutes Lane, Ramsgate

Installation of a grid stability facility consisting of synchronous compensators and associated electrical infrastructure, underground cabling, access tracks, drainage, and ancillary infrastructure. (amended)

NO OBJECTION – consideration needs to be given to the wildlife in the surrounding area and a copy of the map showing the wildlife (including a heron) seen in the surrounding area of the site will be attached to the response – weblink <https://goo.gl/maps/KwcvgKwYWq646xB97>

FH/TH/23/0732 – Tregear Way Hill, Minster – Erection of single storey extension to garage, and conversion to annexe

NO OBJECTION subject to a condition in consent that its use is only to be ancillary accommodation to the main house.

APPEAL 23/00002/REF - F/TH/22/1157 - Land North West Of Mannock Drive Manston Road West Minster

Appeal by Mr M Sturge in respect of Erection of 2 two storey detached dwellings including associated car parking, landscaping and provision of new Manston Park visitor

car parking area, together with provision of new footpath.

Planning Inspectorate Reference: APP/Z2260/W/23/3315448

OBJECT - To ratify the lengthy response prepared by Cllr Bates and sent to the planning inspectorate by email and post before the 19th June 2023 deadline.

69. PLANNING DECISIONS

F/TH/22/1543 - Land On The South East Side Of, Manston Road, Manston Airport Northern Grass, Margate

Temporary change of use of land for a period of five years for self-storage facility including the siting of storage containers (retrospective application)

GRANTED

R/TH/22/1393 -Land On The West Side Of Tothill Street RAMSGATE Kent

Application for the reserved matters of outline permission OL/TH/18/1488 "Outline application for the erection of up to 214no. dwellings, cemetery expansion, and associated access, with all other matters reserved" for the approval of appearance, landscaping, layout and scale of development within phase 1 (133no. dwellings)

GRANTED

70. ENFORCEMENT ISSUES

Members considered the felling of a number of trees at 6 St Mildreds Road, Minster. There have been concerns that the trees may be subject to a TPO and possibly felled without any consent from Thanet District Council.

Cllr Bates has a copy of the original TPO order showing where the 18 trees with TPO's are and it is to the north of the site not where the ones are that have been felled. However, they are within the curtilage of a listed building and it affects the setting of the

building. It is also adjacent to a conservation area. Cllr Ingleton reported the larger the tree the greater the issue. Any trees over 75mm in girth would need consent.

It was AGREED to await further information from Nicki Burford the enforcement officer at TDC.

71. LATE APPLICATIONS

FH/TH/23/0648 95 Tothill Street, RAMSGATE, Kent,

Extension to existing dropped kerb and hardstanding to front to provide 3 off-street parking spaces

NO OBJECTION

F/TH/23/0796 - King Georges Field , St Mildreds Road, Minster, Kent

Siting of a storage container (retrospective application)

SUPPORT

Committee Chairman

Time Concluded 8.03pm

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Submission Date: 26th October 2022

(Please remember that the HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>)

HIP Front Cover

HIP Version	Submitted by (Name)	HIP Date	Record Of Meeting Dates with KCC Virtual or Face to Face	County Member
1	Kyla Lamb	26.10.22	12/12/2022 Virtual	Derek Crow-Brown
Please list below the funding opportunities/Sources for HIP initiatives/Measures				
Are you an active member of the Speed Watch Scheme?		Yes ☐ No ☒	Are you an active member of the Lorry Watch Scheme? Yes ☐ No ☒	
Name of HIP Representative			Contact Telephone Number	Email Address
Name of Clerk	Kyla Lamb		Contact Telephone Number	01843 821339 Email Address clerk@minsterparishcouncil.org.uk
Name of Chair			Contact Telephone Number	Email Address
KCC Project Manager Team	Community & Engagement Team (EAST)		Contact Telephone Number	03000 418181 Email Address east.highwayimprovements@kent.gov.uk

Appendix B

- Please note the Priority column MUST be those issues which are regarded as the most important (No 1 being your highest priority, then filtering down) KCC is unable to guarantee that all your requests will be deliverable, but Project Managers can investigate your top 1 or 2 priorities per year.

Please Note: Highway Improvement Plans will only be accepted if they are in this prescribed template format. **PLEASE DO NOT ALTER IN ANY WAY.** Whilst this is intended to be a living document for your Parish Council, KCC can only make resources available to review your HIP annually – **Minster's review is on or after October each year.**

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Live Priorities Record

Priority	Location	USRN	Problem/Concern	What do you feel are the potential solutions?	KCC Comments (This column is to be completed by Project Manager ONLY)
1.	Foxborough Lane to Sevenscore PLEASE CARRY OUT THE SURVEY		The lanes are used as a rat run and vehicles pass along there at quite high speeds. This makes the junctions at the bottom of Way Hill and Bedlam Court Lane quite dangerous to exit.	Reduce speed limit to 40MPH to try and get drivers to be more aware of their speed and drive slower.	Road environment not consistent with 40mph speed limit and unlikely a 40mph limit would be widely complied with. Automated survey could be undertaken to gather data on traffic speeds. 10.11.22 -NC - 2 x speed surveys on The Lanes & Grinsell Hill – any other surveys we can discuss 12.12.22 – Waiting on more details from Speed Surveys
2.	St Mildreds Road CAN WE HAVE AN UPDATE ON THIS THERE IS A LAYBY OUTSIDE 13a St Mildreds Rd. The owner has asked if when the resurfacing is carried out can we ensure this is included as it was adopted by highways as a planning condition and is used as a passing point		The road surface is in a very poor state. Potholes have been filled but in the long term the road needs further improvements.	Resurface/micro surface road.	Sent to Ops 04/09/20. To be added to list for future micro surfacing. Operations engineer to check this is the correct treatment and determine timescale for priority. Sent to Ops – CSM 12408186 10.11.22 -NC - Site inspected – INFO PROVIDED - This road does not require planning off and resurfacing. It has been placed on a local needs list for micro. This enquiry has been given to us 4 x times; Cllr Crow-Brown has had 2 x call-backs regarding this which he accepts. 12.12.22 - Will keep as a priority for INFO – Report to OPS again
3.	St Mary's Road		Issues with speeding down towards the school. 3 cats have been killed in the last year. There are concerns for children/adults crossing the road from	Can some form of traffic calming be considered?	Traffic calming is not installed in isolation and I would suggest that the whole estate (St Mary's Road, Molineux Road, Domneva Road, Thorne Road and Taylor Road) be considered. Speed cushions, although generally effective, generate noise and

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			behind parked cars into speeding traffic.		vibrations for local residents and in the end often prove unpopular. They also cause issues for large vehicles such as emergency services and buses. Other measures such as road narrowings and buildouts may result in loss of parking in an area where parking is at a premium. I would suggest gathering some data to see if it is a real issue or more of a perception. 10.11.22 – NC will check HADMs for Speed data and personal Injury crashes – Possible ATC 12.12.22 -Provided Hadms Data on speed - for info on crash data <u>CrashMap - UK Road Safety Map</u>
4.	Cycle path from Durlack to Parkway Station		This has been raised previously is a big project and would need landowner consent	KCC is asking TDC if the balance of the S106 monies could be used for this if approval is given but other funding would be needed.	Further Info needed from KCC 10.11.22 – NC to obtain further info 12.12.22 -Active travel has started looking into this, they were speaking with a local cycle group and starting to look at the land registry and how the PROW conversions might work in practice. We agreed to keep an eye open for any developer funding opportunities from our end.
5.	Junction with Norton Drive and High Street		Request for yellow lines at this junction due to bad parking. Request from residents of Norton Drive and the bin lorry couldn't collect last week as cars parked on both sides of junction prevented access.	Double Yellow Lines	/Thanet District Council will be advertising waiting restrictions in this area. Further details are available on the minutes of the /meeting on 16 September at <u>Browse meetings - Joint Transportation Board - Thanet</u> 10.11.22 – Please contact TDC 12.12.22 – Minster Parish Council are copied in on email trail from TDC on when lines will be completed – Will forward
6.	Junction Watchester Lane/Station Road		Request for yellow lines from a resident to stop parking at the junction making it dangerous to turn into the road as you have to drive on the wrong side of the road. Safety issue for pedestrians too as no	Double Yellow lines	12.12.22 – No Crash Data Info - You may be aware vehicle or trailer in a dangerous position or where it causes any unnecessary obstruction of the road. In addition to this the Highway Code clause 243 states that one does not stop or park opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space.

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			pavement and have to walk in the road. Children walk along here to go to and from the station to catch the school trains.		To request DYL in Thanet – Please contact TDC https://www.thanet.gov.uk/info-pages/new-parking-restrictions-requests/
7.	Sevenscore roundabout		Following several accidents on the approach to this roundabout from Ramsgate with cars in the inside lane cutting across vehicles to turn left to Sandwich.	Could consideration be given to putting marking or arrows to remind drivers which lane they should be in for the different exits	12.12.22 Signing is clear for turning to Sandwich We receive many requests for the implementation of improvements on the highway, and all requests are reviewed and prioritised. We use an evidence-based approach to prioritise investment in our highway improvement projects to achieve safer roads and streets. Our first priority is to check if there is any pattern of personal injury crash records for the past three years that could be addressed by engineering methods. Typically, there is a 6 month delay from the time when a crash occurs to when the data is shared with KCC by Kent Police. Having reviewed the crash data for Sevenscore Roundabout it shows only 2 slight incidents in the past three years. Our resources are currently targeted towards addressing crash reduction within the County, and unfortunately it sits with us to make the difficult judgement of prioritising investment in other Crash Remedial Measures for delivery. Therefore, we cannot prioritise this site over locations where a pattern of crashes is occurring. We will, of course, continue to monitor Sevenscore roundabout.
8.	Jutes Lane junction		Give consideration to what improvements can be made to help cars exiting from Jutes Lane more safely. Following concerns raised by the school in Jutes Lane who have experienced accidents with taxis exiting the junction onto the roundabout with pupils as passengers.		12.12.22 – Minster Parish Council to report faded junction lines We receive many requests for the implementation of improvements on the highway, and all requests are reviewed and prioritised. We use an evidence-based approach to prioritise investment in our highway improvement projects to achieve safer roads and streets. Our first priority is to check if there is any pattern of

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				personal injury crash records for the past three years that could be addressed by engineering methods. Typically, there is a 6 month delay from the time when a crash occurs to when the data is shared with KCC by Kent Police. Having reviewed the crash data for Jutes Lane junction it shows no incidents in the past three years. Our resources are currently targeted towards addressing crash reduction within the County, and unfortunately it sits with us to make the difficult judgement of prioritising investment in other Crash Remedial Measures for delivery. Therefore, we cannot prioritise this site over locations where a pattern of crashes is occurring. We will, of course, continue to monitor Jutes Lane junction.
9.	Minster Roundabout		Following a request from a resident of Smugglers Leap following several recent accidents on the roundabout. Further consideration is requested to slow the traffic coming from the Monkton Roundabout. MPC have previously requested rumble strips.	12.12.22 -- Cannot put in rumble strips as there is a pedestrian crossing We receive many requests for the implementation of improvements on the highway, and all requests are reviewed and prioritised. We use an evidence-based approach to prioritise investment in our highway improvement projects to achieve safer roads and streets. Our first priority is to check if there is any pattern of personal injury crash records for the past three years that could be addressed by engineering methods. Typically, there is a 6 month delay from the time when a crash occurs to when the data is shared with KCC by Kent Police. Having reviewed the crash data for Minster Roundabout it shows only 4 slight incidents in the past three years. Our resources are currently targeted towards addressing crash reduction within the County, and unfortunately it sits with us to make the difficult judgement of prioritising investment in other Crash Remedial Measures for delivery. Therefore, we cannot prioritise this site over locations

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					where a pattern of crashes is occurring. We will, of course, continue to monitor Minster roundabout.
					<u>CrashMap - UK Road Safety Map</u>
10.	Grinsell Hill		Following the fatal accident recently see Item 1 - has a survey been carried out? What measures can be taken to reduce the speed and safety along this road as it is being used more.		12.12.22 -We are waiting for both Speed surveys results & Police data

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Historical Priorities Record

No	Location	USRN	Problem/Concern	What do you feel are the potential solutions?	KCC Comments
2.	Old bakery to the Salvation Army in Tothill Street. - COMPLETE		Parked cars cause traffic flow and sight line issues –	Extend yellow lines on east and west side of the road to the Salvation Army.	Complete - Funding S106 – Estimate £4130 – TRO used for all waiting restrictions (for nos. 2'3 & 4)
3.	St Mildred's Road – COMPLETE		Cars are still parking past the yellow lines that have been laid on the corner causing waste bin lorry access issues.	Extend yellow lines on both sides of the road to the old Chapel.	Complete – Funding S106 – Estimate £4130 – TRO used for all waiting restrictions (for nos. 2'3 & 4)
4.	Monkton Road to the CO-OP - COMPLETE		Parking on both sides of the road cause problems for lorries, buses and emergency vehicles access at times. -	Extend yellow lines to the north of Monkton Road to the CO-OP	Complete – Funding S106 – Estimate £4130 – TRO used for all waiting restrictions (for nos. 2'3 & 4)
5.	Molineux Road - COMPLETE		Cars continue to park on the north side of the road completely on the grass verge. -	Add 2 no. extra bollard in the verge outside no. 11 and 13	Complete – Funding S106 – 3 x parking cones to keep area free of parked cars. More bollards can be included if required
6.	Greenhill Gardens – COMPLETE		The pavement surfaces are in a poor condition.	Resurface pavements.	Sent to Ops 04/09/20. Has been submitted to Roads and Footway Asset Team (RAFAT) as part of local needs list of sites. RAFAT will inspect and prioritise alongside list for entire county for next year's programme.
7.	Rivers Court, Bedlam Court Lane COMPLETE		Elderly residents of Rivers Court cross the road to the pavement just before a blind bend.	Elderly crossing signs positioned on both carriageways approaching the crossing point to make motorists aware of elderly pedestrians crossing.	Complete -Funding S106 - £129 - Sign and SLOW marking in placed just before junction with Durlock for southbound traffic. Could be cleaned. For Eastbound traffic remove existing double bend warning sign and set aside, install 500mm post extension (black), put double bend warning sign back and elderly pedestrian warning sign underneath.
8.	Minster roundabout onto Tothill Street Complete		More needs implementing to reduce the speed of cars entering Tothill Street from the roundabout.	Rumble strips coming off the roundabout down to the gateway or some alternative that will make drivers more aware of a change in speed limit.	Complete – Funding S106 - Red surface, roundel and gateway give clear indication of change of speed limit.

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9.	Bottom of Way Hill from each direction along the lanes. COMPLETE		Cars came along the road as quite high speeds	Improve signage at the bottom of Way Hill to slow traffic approaching from each direction along the lanes.	Complete - Funding S106 - Paul Hubbard – warning signs have recently been replaced and enlarged.
10.	Outside the New Inn, Tothill Street and Cliffe's butchers, Monkton Road. NO FURTHER ACTION		These are both busy crossing points.	Revisit the possibility of pedestrian crossings in the village.	NFA – Funding S106 - Pedestrian and traffic surveys have been undertaken which shows PV2 criteria for a controlled crossing are not met and would require an increase in traffic of at least 170% to meet the required ratio.
11.	Tothill Street - COMPLETE		Laundry Road – improved or enlarge sign to Industrial Estate so lorries don't miss the turning and end up in the village	improved or enlarge sign to Industrial Estate so lorries don't miss the turning and end up in the village	COMPLETE – Funding S106 - £400 estimate
13.	Outside 42 High Street NFA		Cllr Alan Jones has offered to give highways part of the land at the front of his house widen the road to alleviate the pinchpoint here.	widen the road to alleviate the pinchpoint here	Our records show that the land between the carriageway as the boundary wall of 42 High Street is highway, and I am getting this checked (12408187). Freeing up traffic could result in increased speeds on the approach to the shops Further works would also be needed on the other side of Singleton Close to provide corresponding taper, and would involve removing verge to provide footway and also possible relocation of lamp column. NFA -Email sent to Cllr Alan Jones – from Richard Heaps 21.03.22
14.	Bedlam Court Lane/Laundry Road/Foxborough Lane junction- COMPLETE			Request for <u>SLOW</u> writing in white approaching this junction from both directions to slow traffic as the sight lines pulling out of Bedlam Court Lane and Laundry road are not great.	COMPLETED
15.	New Inn pub to entrance to Hillminster Estate, Tothill Street.		There are no visible centre white lines. – Refresh centre white lines.	Refresh centre white lines.	Sent to Ops 04/09/20. Steward to inspect and arrange lining if required. Sent to Ops – CSM 12408185 /12408822 NC - Spoke to Paul Hubbard 11.11.22 – white line refreshing is planned but on hold until March /April next year due to weather – will chase again then. Sent to Ops – CSM 12408185
16.	Laundry Road/Tothill St junction		Refreshing of lines in the centre of carriageway.	Refreshing of lines in the centre of carriageway.	

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					NC - Spoke to Paul Hubbard 11.11.22 – white line refreshing is planned but on hold until March /April next year due to weather – will chase again then. DONE
17.	Village Centre outside New Inn		Refresh white lines, bus stops junctions.	Refresh white lines, bus stops junctions.	Sent to Ops – CSM 12408185/12408823 NC - Spoke to Paul Hubbard 11.11.22 – white line refreshing is planned but on hold until March /April next year due to weather – will chase again then. Yellow lines – Contact TDC
18.	Laundry Road/Bedlam Court Lane		Refresh road marking at both junctions with Foxborough Lane.		Any faults – please report to https://www.kent.gov.uk/roads-and-travel/report-a-problem
19.	New Laundry Road		Refresh yellow lines opposite Macdonalds entrance as worn due to vehicles parking on them!	Refresh yellow lines opposite Macdonalds entrance as worn due to vehicles parking on them!	Contact TDC

12.12.22 – updated in RED in KCC Comments (NC)