

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at John Spanton Sports Pavilion

St Mildreds Road, Minster

on 4th February 2025 at 7.00pm

Present: Councillors: Fordyce, Smith, Webzell, Bates, Jones, Crow-Brown, Ingleton, Fleming, Local

Also present: Kyla Lamb (Parish Clerk), Clare Wilsdon (Assistant Clerk)

335. APOLOGIES FOR ABSENCE

Cllr Quittenden. Cllr Wright and Bambridge (TDC), PC Andrew Howe.

336. MINUTES

RESOLVED: That the Minutes of the Council meeting held on 7th January 2025 be approved and signed.

337. MEMBERS INTERESTS

No members interests recorded.

338. POLICING AND COMMUNITY WARDEN REPORT

PC Andy Howe provided a report as follows:

- Sexual offences recorded as 100% increase but this was only one stalking incident in the village.
- Keeping an eye on poaching areas and successfully caught someone hare-coursing, leading to an arrest, seizure of property and charges brought against them.
- Attended several weather-related incidents.

339. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

Cllr Smith reported as follows:

- TDC does not have the power to revoke the Local Plan as per a motion put forward.
- The TDC budget for 2025/2026 is balanced and looks healthy.
- Will be attending a meeting with Pacific Green in relation to the battery energy storage system.
- Overview and Scrutiny meeting – Local Plan review same time as devolution.
- Timetable local develop scheme Oct 2026 Adoption 2028

Cllr Crow-Brown reported as follows;

- Government announcement on the biggest shake up of how local councils are run in half a century, has been delayed but further information is expected soon.
- KCC elections may be delayed.

340. CHAIRMAN'S ANNOUNCEMENT

The Chairman provided a report read out by Cllr Fordyce as follows:

- Apologies given for his absence.
- Recently asked to assist with finding shelter for a homeless person sleeping in the doorway of Minster library.
- A TAC meeting was scheduled for 27th February 2025 but has been cancelled and will be rescheduled, This will be an important meeting with discussions over the possibility of devolution.
- The amendment to protect parish councils from increase to employers NI contributions failed this week, so this will be effective from April 2025.
- Attended the CPRE meeting who are also waiting to see what devolution will mean to planning laws.

341. REPORT OF THE CLERK

Section 106 monies for play equipment have been received by TDC and have been increased from £24,500 to £32,071 due to indexation. These funds will be used to purchase suitable equipment and also for repair costs to the zip wire.

342. DOCUMENTS AVAILABLE FOR INSPECTION

None available.

343. CEMETERY FEES AND CHARGES 2024/2025

Members considered an increase in fees and charges for the year 2025/2026.

RESOLVED: To increase cemetery fees and charges as detailed in the draft schedule.

344. PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE

RESOLVED: That the minutes of the Planning, Highways & Transportation meeting held on 27th January, be received and the recommendations within them be approved.

OL/TH/24/1473-Land Adjacent to St Augustine's Cross and North and South of Cottington Road Cliffsend, Kent -Outline application (with all matters reserved except for access) for the erection of up to 200 no. dwellings, with access onto Cottington Road. –

RESOLVED – to object as per representation circulated.

Cllr Smith has CALLED IN the above application.

OL/TH/24/1460-Land South of Monkton Street, Monkton

Outline application for the erection of 31 no. dwellings including access on to Monkton Street, with all other matters reserved. **OBJECT**

BDW had a meeting with Mr & Mrs Stace. The Staces had reported that BDW had agreed to install a barrier to protect their property was agreed subject to licence of highways land.

Roadworks to improve roundabout will be carried out 3/3/25 to 8/4/25

Huge thanks to Cllr Ingleton for attending the Foxborough Lane appeal hearing as the representative of Minster Parish Council and also Cllr Bates who attended as a resident.

The Clerk received a call from a concerned residents about having two road closures close together the possible impact this would have on emergency services responding to calls.

345. PAVILION REPLACEMENT CHAIRS

Members considered a quotation to replace chairs at the pavilion that are old and in poor condition.

AGREED: To replace 36 chairs at a cost of £1259.64

346. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC	Cllr Quittenden was not present the TAC meeting was cancelled.
------	--

Minster School	Cllr Fleming had nothing to report.
----------------	-------------------------------------

Village Hall.	Cllr Smith reported that Eric James is retiring as caretaker.
---------------	---

347. REPORT OF THE RFO

RESOLVED:

(a) the Bank balance statement be received and noted,

(b) the statement of Receipts and Payments for the month of January 2025 be approved.

348. QUESTIONS FROM THE PUBLIC/ANY OTHER BUSINESS

Mr Stace reported that there has been some confusion over the signage erected in the car parks.

Time concluded: 7.43pm

4th March 2025