

MINSTER PARISH COUNCIL



**MINSTER
IN THANET**

Tel: 01843 821339

Email: clerk@minsterparishcouncil.org.uk

John Spanton Sports Pavilion
St Mildreds Road
Minster
Kent
CT12 4DE

Clerk to the Council: Kyla Lamb - MAAT

MINSTER PARISH COUNCIL

OPERATIONS COMMITTEE AGENDA

A Meeting of the Committee will be held at 10am on Wednesday 31st July 2024.
At The John Spanton Sports Pavilion, Minster.

25th July 2024

Sir or Madam,

You are hereby summoned to attend a meeting of the Operations Committee at The John Spanton Sports Pavilion on Wednesday 31st July 2024 at 10.00 am. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

1. ELECTION OF CHAIRMAN

To elect a Chairman for the ensuing year 2024/25.

2. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman for the ensuing year 2024/25.

3. APOLOGIES

4. MINUTES

To approve the minutes of the Committee Meeting held on 24th April 2024. (*Appendix A*)

5. MEMBERS INTERESTS

To register any new interests, or de-registration by Members.

6. CAR PARKS AND TOILETS

To update members since the last meeting on issues that have arisen at both car parks, signage, CCTV, toilet improvements.

7. APPRENTICE

Cllr Quittenden has suggested Members consider a position for an apprentice to learn the skills of both a groundsman and cemetery caretaker.

8. CEMETERY

The Clerk will update members on any requirements at the cemetery since the last meeting.

9. ALL WEATHER PITCH REPLACEMENT MAT & LED FLOODLIGHT UPGRADE

The Clerk will update members on the mat replacement and grant application for LED floodlighting and the planning application for the lighting and a container.

10. PAVILION

To consider roof and gutter repairs to the pavilion. The Clerk will update members.

11. ST MARYS ROAD CAR PARK

Cllr Quittenden will update members on any updates since the last meeting.

10. POLICY AND TERMS OF REFERENCE REVIEW

Members are asked to review the following documents and consider if any amendments are required.

Health and Safety Policy

CCTV Policy

Operations Committee Terms of Reference