

MINSTER PARISH COUNCIL



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Clerk to the Council: Ms. Kyla Lamb - MAAT

28th February 2019

MINSTER PARISH COUNCIL

5th MARCH 2019

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at the Library and Neighbourhood Centre, 4A Monkton Road, Minster on Tuesday 5th March 2019 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence, if any.
2. **MINUTES**
To approve the minutes of the meeting held on 5th February 2019 (**Appendix A**).
3. **MEMBERS' INTERESTS**
To register any new interests, or deregistration, by Members.

4. **COMMUNITY WARDEN AND POLICING REPORTS**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from county and district Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **COMMUNITY LED HOUSING**

Ashley Jackson (Housing Strategy & Projects Officer for Thanet District Council) will explain to members the need for the housing needs survey being carried out in all villages and the Community Led Housing Fund.

10. **SECTION 106 AGREEMENT**

The Clerk will update members with any information since the February 2019 meeting.

There have been two requests for additional yellow lines from residents at the junction with Tothill Street and Hill House Drive and also the entrance to Cheesmans Close. The Chairman will report further at the meeting. Members views are sought.

11. **PARISH OFFICE, ARCHIVES RENT REVIEW**

The Clerk to provide an update.

12. **AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

The Clerk to provide an update.

13. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the February meeting.

14. **CHAIRMANS CHAIN**

The Chairman's Chain requires some repair and improvement. The Chairman has looked into various options and will report further at the meeting.

15. **OPERATIONS COMMITTEE**

To receive the minutes and approve the recommendations included in the minutes of the meeting held on 19th February 2019. **(Appendix B)**

16. **PLANNING APPLICATION F/TH/19/0215 LAND SOUTH OF LAUNDRY ROAD, MINSTER ERECTION OF A COFFEE SHOP WITH DRIVE-THROUGH (USE CLASS A3/A5) WITH ASSOCIATED PARKING, SERVICING AND LANDSCAPING**

Members views are sought on the above application.

17. **COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Councillors Day & Quittenden
Minster School	Councillor Mrs Gimes
Village Hall	Councillor Bailey
Twinning Assn.	Councillor Bailey
KIACC	Councillor Day
Flood Committee	Councillor Day

18. **REPORT OF THE RFO**

(a) Bank balance statement

(b) Statement of Receipts and Payments for February 2019 **(To be tabled at the meeting)**

19. **QUESTIONS FROM THE PUBLIC**

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

20. **CONFIDENTIAL ITEM**

(i) It is recommended that under the Public Bodies (admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the items.

(ii) To consider staff sickness pay.

Mrs. Kyla Lamb

Clerk to the Council

28th February 2019