

MINSTER PARISH COUNCIL

POLICY & FINANCE COMMITTEE

**Minutes of the Committee meeting held on Wednesday 8th January 2020
in the Neighbourhood Centre, 4a Monkton Road, Minster at 10am.**

Present: Councillors Day, Dr. Jones, Crow-Brown.

In Attendance: Kyla Lamb (Clerk/RFO), Clare Wilsdon (Assistant Clerk), Cllr Gimes (Ex Officio), Cllr Owen.

Cllr Day (Vice-Chairman), Chaired the meeting in the absence of Cllr Quittenden (Chairman)

234. APOLOGIES

Apologies were received from Cllr Quittenden due to holiday.

235. MEMBERS' INTERESTS

There were no declaration of interests registered.

236. MINUTES

RESOLVED: that the minutes of the meeting held on 21st May 2019 be approved and signed by the Chairman.

237. RESERVES HELD ON DEPOSIT

The Clerk reported upon the reserves held on deposit with the Nationwide Building Society and sought Committee's views on where to deposit the funds when the current arrangements were terminated.

RECOMMENDED: That (A) the balances currently held in a business 1 year saver account with the Nationwide be placed back in a Nationwide business 95 Day Saver account for a period of 95 days at a rate of 1.10% to be reviewed in May 2020 as some of these funds may be required if works are carried out at the pavilion.

238. FEES & CHARGES 2020/21

Members considered the proposed increase to fees. The Clerk reported that the cemetery fees had been set below those of fees at Thanet cemeteries.

RECOMMENDED: That the fees and charges be set at the levels contained within the report attached to the minutes (Appendix B).

239. BUDGET PROCESS 2020/21

Members discussed the draft budget figures and precept for submission to Council for approval at its meeting on 14^h January 2020. The Committee also gave consideration to the level of staff salaries for 2020/21.

RECOMMENDED: (A) That the staff's salaries be increased by 2% and the all weather pitch caretaker increase in hourly rate to £9 with effect from 1st April 2020; and the Clerk's salary be increased in line with NALC pay award for spinal scale point SCP 32 (expected to be

3%) the Assistant Clerk's salary be increased to the new spinal point SCP23 on the SLCC salary scale; and (B) that Council approves the draft budget as submitted and to request from TDC a Precept sum of £82,748 for the year 2020/21, this would give an increase of £6.21 pence per annum which represents an annual charge of £64.98 pence or £1.25 pence per week on a Band D property or 10.56% increase per annum on a band D property;

Chairman of the Committee

Meeting closed at 10.32 am.