

# MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held at John Spanton Sports Pavilion

St Mildreds Road, Minster

on 10<sup>th</sup> January 2023 at 7.00pm

Present: Councillors: Mrs. Gimes (Chairman), Crow-Brown, Quittenden, Jones, Mills, Day, Mrs.Fleming and McCarthy

Also present: Clare Wilsdon (Assistant Clerk)

## 212. APOLOGIES FOR ABSENCE

Cllr Owen, Cllr Smith (TDC), Kyla Lamb (Clerk)

## 213. MINUTES

**RESOLVED: That the Minutes of the Council meeting held on 6<sup>th</sup> December 2022 be approved and signed.**

## 214. MEMBERS INTERESTS

No members interests recorded.

## 215. CO-OPTION TO COUNCIL

Members considered the selection of Paul Torbett and Ian Fordyce by the Co-Option Panel and:

**RESOLVED: that Paul Torbett and Ian Fordyce be co-opted to Minster Parish Council.**

The Chairman welcomed the newly co-opted Councillors to the Parish Council. 'Declaration of Acceptance of Office' forms were completed. 'Notification of Disclosable Pecuniary Interest' form were provided for completion and return.

## 216. POLICING AND COMMUNITY WARDEN REPORT

Community Warden Aylett was not present but provided a report, read out by the Chairman as follows:

- Reports of phishing letters being received by residents.
- Fly-tipping reported and dealt with efficiently by TDC.
- Following the end of a pilot project tackling loneliness and isolation in the over 60's, will now return to Community Warden post full time in Monkton and Minster.

No report was available from the PCSO.

## 217. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

Cllr Crow-Brown reported as follows;

- Economic disruption due to the pandemic and Ukraine war have contributed to the highest inflation in 40 years and will remain a huge challenge for KCC.
- High rainfall in November and December has resulted in over 2300 customer enquiries and the break up of roads with hundreds of potholes.
- Encouraged members of the public to report problems online via the portal <https://www.kent.gov.uk/roads-and-travel/report-a-problem>
- Assisted Sir Roger Gale's office with seeking heating grants for an elderly resident in the village.
- Also assisted a local Ukrainian lady with the application process to help her house Ukrainian refugees.

**218. CHAIRMAN'S ANNOUNCEMENT**

Cllr. Mrs Gimes had nothing to report.

**219. REPORT OF THE CLERK**

Nothing to report.

**220. DOCUMENTS AVAILABLE FOR INSPECTION**

None available.

**221. SECTION 106 AGREEMENT**

Nothing to report

**222. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

An update was provided by Amy Tamplin of Barratt David Wilson Homes to advise that archaeological works will be taking place and also survey work to drains and gullies for approx. two weeks.

**223. KALC 2023 COMMUNITY AWARDS SCHEME**

Members were asked to consider whether they would like to nominate anyone for this scheme for 2023. Nominations need to be submitted by Tuesday 28<sup>th</sup> February.

**224. POLICY AND FINANCE COMMITTEE**

**RESOLVED:** That the Minutes of the Policy & Finance committee meeting held on 4<sup>th</sup> January 2023 be received and the recommendations within them be approved including;

**Minute 210. FEES & CHARGES 2023/24**

**RESOLVED:** That the fees and charges be set at the levels contained within the report attached to the minutes.

**Minute 211. BUDGET PROCESS 2023/24**

**RESOLVED:**

(i) That the staff salaries be increased by 5%

(ii) that Council approves the draft budget as submitted, and to request from TDC a Precept sum of £92,696 for the year 2023/24. This would give an INCREASE of

**£1.98 pence per annum which represents an annual charge of £69.57 pence or 2.93% increase per annum on a band D property.**

**225. MINSTER ACTION GROUP**

Minster Action Group have offered to assist Minster Parish Council in their response to large and strategic housing proposals. The group have members with knowledge and experience; they are willing to examine any documents relating to such proposals and prepare a report with recommendations for the information of MPC Planning Committee and the Full Council. The Chairman asked members to consider accepting this offer of assistance. Cllr. Fleming would provide a liaison between the group and the council. The aim would be to work together to minimise the impact of future developments.

A vote was taken and there were 2 abstentions.

**RESOLVED: to accept the offer of advice and information on future large and strategic housing proposals.**

**226. WINTER HARDSHIP FUND**

The Chairman reported that provision of warm spaces has resumed following a break over the holiday period. Christmas food parcels were distributed to nominated families and further nominations for food parcels will be accepted.

The provision of warm spaces will continue until deemed unnecessary.

**227. CORONATION OF HIS MAJESTY KING CHARLES III AND QUEEN CAMILLA THE QUEEN CONSORT**

The Coronation of His Majesty King Charles III and Queen Camilla will take place on Saturday 6<sup>th</sup> May. Monday 8<sup>th</sup> May will be an additional bank holiday. Members considered how they may like to celebrate or commemorate the event.

Suggestions included; Providing bunting for the village. Research to be made on the type and cost of available memorabilia available. Encouraging residents to hold their own street celebrations. Cllr Mills will ask Minster Primary School how they plan to mark the event.

AGREED: To revisit this agenda item at Februarys council meeting.

**228. PLANNING APPLICATIONS**

Cllr Crow-Brown provided an update as follows;

**Applications**

**F/TH/22/1642 – 78 Monkton Road, Minster**

Erection of single storey sides and rear extension with dormer window to the front and rear elevations, alterations to fenestrations to facilitate a loft conversion and a new garage together with erection of a single storey outbuilding with 12no solar panels to the rear garden.

Members **AGREED** to review this application further as there were concerns from residents, the Assistant Clerk agreed to ask for an extension of time to reply. The Clerk will draft a response and circulate to Members before it is sent for approval and the response will be included in the minutes below.

Cllr Quittenden had **NO OBJECTION** to this application.

Minster Parish Council **OBJECT** to this application unless consideration is given to the following issues:-

The application is misleading as it states that :-

7. Trees and Hedges – Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Reply is No

In fact, the site has been cleared completely recently. A google map photo attached shows the previous dense tree and shrub planting that has been removed and a large fence erected since the new owner purchased the property. The removal of all of this is very disappointing. There is no mention of a planting scheme to replace some of the trees and bushes. We feel strongly that this needs to be addressed.

8. Parking – Will the proposed works affect existing car parking arrangements? Reply is NO

The attached photo show that the front garden wall has been removed and all of the front garden has been dug out exposing what according the to design shows a block paving drive. There has been no mention in the application of changing the access onto the road or what the driveway will be surfaced with. This is a very large area that could cause issues with rainwater runoff onto the highway. The original driveway was just to the right side of the plot.

The plan shows that the swimming pool is existing. The attached photos show that the pool is still under construction and is not completed.

The proposed pool room looks about the same size of the original footprint of the house. It is large and overbearing. The pitch roof is excessive an alternative smaller building with a different roof would be more in keeping and not something that may actually be used as a separate dwelling given its size.

## **Decisions**

### **FH/TH/22/1292 - 68 Cheney Road, Minster, Ramsgate**

Erection of a two storey rear extension and a single storey side extension linking house to garage together with alterations to roof. (amended) – **GRANTED**

**F/TH/22/1245 – Richborough Energy Park –** Installation of an electrical battery storage facility including the installation of UKPN connection area and equipment, ground raising, landscaping and associated works.- **GRANTED**

**F/TH/22/0957 – The Outlook, Foxborough Lane, Minster –** Retrospective application for the change of use from agricultural land to garden area - **GRANTED**

### **L/TH/22/0346 - 9 Church Street, Minster**

Application for Listed Building Consent for replacement of existing single glazed windows and doors to double glazed timber casement windows and doors on the west and south elevations of property. – **GRANTED**

## **229. COMMITTEE REPRESENTATIVE REPORTS**

Members received reports from representatives of the following bodies:

TALC

Cllr Quittenden reported James Wraight, project manager for the A28 relief Road scheme was a guest speaker at the meeting on 19<sup>th</sup> December.

The scheme is designed to reduce traffic congestion and improve safety for pedestrians and cyclists.

A government bid for £59M if successful could mean a start date of 2026/2027.

Local Councils will be asked to provide a letter of support for the scheme.

Asked whether the reduction in the housing requirement for Thanet would impact the developer contribution to the scheme. James Wraight responded that it may affect the time scale and effectiveness of the scheme.

Next meeting is 26th January 2023.

Minster School Nothing to report.

Twinning Assn. No representative available.

**230. REPORT OF THE RFO**

**RESOLVED:**

- (a) the Bank balance statement be received and noted,**
- (b) the statement of Receipts and Payments for the month of December 2022 be approved.**
- (c) the budget/expense report to 31<sup>st</sup> December 2022 be received and noted.**

**231. QUESTIONS FROM THE PUBLIC/ANY OTHER BUSINESS**

There were no questions from members of the public.

**Time concluded: 8.12pm**

**7<sup>th</sup> February 2023**