

# MINSTER PARISH COUNCIL



The Parish Office  
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Clerk to the Council: Ms. Kyla Lamb - MAAT

30<sup>th</sup> November 2023

## MINSTER PARISH COUNCIL

5<sup>th</sup> DECEMBER 2023

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at John Spanton Sports Pavilion, Minster on Tuesday 5<sup>th</sup> December 2023 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

***NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.***

## AGENDA

The meeting will commence with a minute's silence in memory of Philip Sackett MBE – Former Minster Parish Clerk who sadly passed away on the 11<sup>th</sup> November 2023.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

To approve the minutes of the meeting held on 7<sup>th</sup> November 2023 (**Appendix A**).

3. **MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **KENT LOCAL FLOOD RISK STRATEGY 2024-2034**

Consultation on the draft local strategy will open on 22<sup>nd</sup> November 2023 and run until 30<sup>th</sup> January 2024. Members are asked to consider a response.

10. **POLICY ON FUTURE HOUSING DEVELOPMENT**

Cllr Local has requested that members consider the following:-

Minster Parish Council will fight any proposed large-scale development of any land within the Minster Parish boundaries.

A large-scale development will be classified as one of 10 dwellings or more.

Minster Parish Council, on the recommendation of its Planning, Highways & Transportation Committee (or any future committee tasked with dealing with planning), should automatically have access to MPC funds, allocated from reserves, to the value of £10,000 (or an amount seen fit by full council) for employing consultants or any other person they believe can assist in objecting to any such application. Speed is often of the essence and it wastes time coming back to full council each time for approval.

Any further amount would be approved only at full council. The amount will be reviewed annually. Members views are sought.

11. **FOOTBALL FOUNDATION GRASS PITCH MAINTENANCE EQUIPMENT GRANT**

Funding of £20,606 for grass pitch maintenance has been secured from the Football Foundation, subject to a parish council contribution of £6869. Members are asked to ratify the contribution of £6869, being 25% of the total cost of a new Iseki tractor, cutting deck and SISIS quadraplay. Total cost £27,475.

12. **FIREWORKS NOVEMBER 2024**

Following the last meeting, members are asked to consider consulting the residents via a facebook poll asking the following:

- a. continue with the firework display in its current format

- b. Have a low noise display with music accompaniment – add link so residents can see what this would be like
- c. Cancel the firework display

**13. PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE**

To receive minutes of the meeting held on 27<sup>th</sup> November 2023 and the recommendations contained therein. **(Appendix B)**

**14. OL/TH/23/1404 - Land On The North Side Of Foxborough Lane RAMSGATE Kent**

Outline planning application for the erection of up to 115 dwellings following demolition of 97 Tothill Street with all matters reserved except for access.

Members are asked to RATIFY the decision to appoint Flo Churchill of Churchill & Churchill planning consultants, to carry out a site visit and prepare a response on behalf of the Parish Council at a maximum cost of £1998.10 including an appearance at a planning committee meeting.

**15. SEALINK - NATIONAL GRID**

Members will know that there is currently a public consultation running from 24 October to 18 December 2023 on the Sealink proposals. Following the public information exhibition being held on Thursday 16 November 12pm-5.30pm at Minster Village Hall, and subsequent meeting held with Sealink representatives following the presentation, members are asked to agree on what our response will be to the consultation

It was noted that there will be a temporary bridge erected again across the Stour while the project is taking place. Cllr Jones has asked for consideration to be given to the bridge remaining after the end of the project.

**16. EMAIL STORAGE FOR COUNCIL EMAIL ACCOUNTS**

The current storage for each Councillor email account is 2GB. Cllr Fleming has recently been notified that her inbox is nearly full. Members are asked to consider upgrading the storage to 50GB per email account for up to 10 users. The cost of this would be £10 per month for the first 3 months and then £25 per month. Members views are sought.

**17. COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Cllrs. Crow-Brown & Quittenden
Minster School	Cllr. Fleming

**18. REPORT OF THE RFO**

(a) Bank balance statement

(b) Statement of receipts and payments for November 2023 **(circulated by email prior to the meeting)**

**19. QUESTIONS FROM THE PUBLIC**

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

**Mrs. Kyla Lamb  
Clerk to the Council**

**30<sup>th</sup> November 2023**