

MINSTER PARISH COUNCIL



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Clerk to the Council: Ms. Kyla Lamb - MAAT

31st March 2022

MINSTER PARISH COUNCIL

5th APRIL 2022

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at Minster Library and Neighbourhood Centre on Tuesday 5th April 2022 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

2. MINUTES

To approve the minutes of the meeting held on 1st March 2022 (**Appendix A**)

3. MEMBERS' INTERESTS

To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **SECTION 106 AGREEMENT**

The Clerk will update members with any information since the last meeting.

10. **THE QUEENS PLATINUM JUBILEE WEEKEND 2ND-5TH JUNE 2022**

The Chairman will update members on the plans for the celebration.

11. **REPAIRS TO CHAPEL EXTERIOR WOODWORK AND AROUND WINDOWS**

Members are asked to consider a quotation from Sam Cornwall - Carpentry to carry out repairs to defective pillars and hardwood to the exterior of the chapel for £4749.

12. **ALL WEATHER PITCH USE BY MINSTER SCHOOL**

Members are asked to consider allowing Minster School to use the all weather pitch for additional times each day from 8.30am to 8.45am. The Chairman will explain further on this following a meeting with Wendy Stone and Paul McCarthy.

13. **NEW PARISH OFFICE BUILDING**

The Clerk/Cllr Torbett will update members on the project.

14. **MINSTER NEIGHBOURHOOD PLAN**

Cllr Fleming has asked that Members reconsider whether a Neighbourhood Plan should be prepared by Minster Parish Council.

15. **PLANTING A TREE FOR THE JUBILEE AND THE QUEENS GREEN CANOPY PLAQUE**

The Queens Green Canopy is a unique tree planting initiative created to mark her Majesty's Platinum Jubilee. Members are asked to consider planting a tree and PIN it on the map of all trees planted. Also, to consider purchasing a Queen's Green Canopy plaque from the RBLI who are the approved suppliers of the plaques. The clerk will update members on the cost of the Plaques. An Email with more information will be sent separately.

16. PLANNING APPLICATIONS

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last meeting.

17. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Cllrs. Crow-Brown & Quittenden
Minster School	Cllr Gimes
Twinning Assn.	Cllr. Burden

18. REPORT OF THE RFO

- (a) Bank balance statement
- (b) Statement of Receipts and Payments for March 2022 (**Appendix B**)
- (c) To receive the Budget/Income expense report to 31.12.21 (**Appendix C**)

19. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb

Clerk to the Council

31st March 2022