

MINSTER PARISH COUNCIL



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Clerk to the Council: Ms. Kyla Lamb - MAAT

2nd September 2021

MINSTER PARISH COUNCIL

7th SEPTEMBER 2021

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at Minster Library and Neighbourhood Centre on Tuesday 7th September 2021 at 7 p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

To approve the minutes of the meeting held on 6th July 2021 (**Appendix A**) and the extraordinary Council meeting held on 17th August 2021 (**appendix B**).

3. **MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

Documents will be placed around at the meeting, as appropriate.

9. **PARISH COUNCILLOR VACANCY**

Due to the resignation of Cllr Fran Kearns a vacancy has arisen on Minster Parish Council. The required notice of vacancy from Thanet District Council has been advertised on the noticeboard. Should they have no response to this by 2nd September 2021 the vacancy can be filled by co-option.

10. **SECTION 106 AGREEMENT**

The Clerk will update members with any information.

11. **AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET**

The Chairman will update members with any information since the July 2021 meeting.

12. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the July 2021 meeting.

13. **PLANS FOR PARISH OFFICE AT THE RECREATION GROUND**

The Clerk will update members on the current situation for the plans to build an office at the recreation ground.

14. **INSURANCE RENEWAL**

Members are asked to review and ratify the approval of the insurance renewal for the Parish Council for the ensuing year. (Renewal documents will be emailed prior to the meeting). £5,198.28.

15. SKATEPARK AND BUND

The Chairman will update members on any reported anti-social behaviour at the skatepark and works on the bund.

16. HUGOFOX WEBSITE CHANGE/UPDATE

Cllr Owen has been notified that the bronze free Hugofox website package that we currently have will no longer support the planning tracker. Members are asked to consider whether there is a need for the tracker. If required the Council would need to upgrade to the silver package at a cost of £20 per month, £240 per annum.

Members views are sought.

17. GREEN AGENDA AND PLANTING OF WILDFLOWERS AT ST MARYS CHURCH

Cllr Crow- Brown will report further to Members on this subject.

18. PLANNING APPLICATIONS

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last meeting.

19. COMMITTEE REPRESENTATIVE REPORTS

To receive reports, if appropriate, from representatives of the following bodies:

TALC Cllrs. Crow-Brown & Quittenden

Minster School tbc

Twinning Assn. Cllr. Burden

20. REPORT OF THE RFO

(a) Bank balance statement

(b) Statement of Receipts and Payments for July and August 2021 (**Appendix C**)

(c) Annual Audit of Accounts the RFO to report on the return of the Annual Return.

21. QUESTIONS FROM THE PUBLIC

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

Mrs. Kyla Lamb

Clerk to the Council

2nd September 2021