

# MINSTER PARISH COUNCIL



The Parish Office  
John Spanton Sports Pavilion  
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Clerk to the Council: Ms. Kyla Lamb - MAAT

2<sup>nd</sup> February 2023

## MINSTER PARISH COUNCIL

7<sup>th</sup> FEBRUARY 2023

Sir or Madam,

You are hereby summoned to attend a meeting of the Council of Minster which will be held at the John Spanton Sports Pavilion, St Mildreds Road, Minster on Tuesday 7<sup>th</sup> February 2023 at 7p.m. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

Clerk to the Council

***NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.***

## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence, if any.

2. **MINUTES**

To approve the minutes of the meeting held on 10<sup>th</sup> January 2023. **(Appendix A).**

3. **MEMBERS' INTERESTS**

To register any new interests, or deregistration, by Members.

4. **POLICING & COMMUNITY WARDEN REPORT**

To report on any other matters as appropriate.

5. **COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORT**

To receive reports from County and District Councillor's as appropriate.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman to report as appropriate.

7. **REPORT OF THE CLERK**

The Clerk to report upon any matters that may have arisen since the dispatch of the agenda.

8. **DOCUMENTS AVAILABLE FOR INSPECTION**

As tabled.

9. **SECTION 106 AGREEMENT**

The Clerk will update members with any information.

10. **DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488**

The Chairman will update members on any further information received regarding the above application since the last meeting.

11. **KALC 2023 COMMUNITY AWARDS SCHEME**

Further to the January meeting, members are asked if they have any nominations for the scheme for 2023. Nominations need to be submitted by Tuesday 28th February 2023.

12. **ENCLOSED DOG EXERCISE AREA**

Members are asked to consider a suggestion by a resident that the Parish Council provide an enclosed dog exercise area at the recreation ground.  
Members views are sought.

13. **STORAGE AREA IN PAVILION**

Following the move to the pavilion from the Library for meetings, we have more tables and chairs to store. These are currently stored in the garage but this was only a temporary measure. Our groundsman has suggested disposing of the coolers that were previously used in the bar and are now in the old bar area storage room to provide space for extra tables and chairs.  
Members views are sought.

14. **UPGRADE TO CCTV CAMERAS**

Following the move of the CCTV system to the new office, Sunstone were asked to quote for replacing cameras that are now out of date. The Clerk has received quotes for two different types of cameras to replace 9 units. The Clerk will report further at the meeting.

15. **BENCH ON THE JUNCTION OF ORCHARD CLOSE**

The bench at the junction of Orchard Close appears to have been hit and damaged beyond repair. It has been removed by our staff. Members are asked to consider whether to replace it.

16. **MINSTER SHOW SATURDAY 22ND JULY 2023**

Minster Show have requested the usual consent from the Council for the use of the Recreation Ground on Saturday 22nd July 2023 for the holding of the Minster Show. The marquee will be erected on Friday 21<sup>st</sup> July and removed on Sunday 23<sup>rd</sup> July. Portaloos will be provided but use of the pavilion toilets for the disabled is requested.

Please also note that the Parade will be leaving earlier at 1pm from the British Legion.

17. **NEW PARISH OFFICE BLINDS**

Various quotation have been sought by the Clerks for gable end blinds for the doors and windows at the new office. Due to the shape of the windows this is not a common blind option.

Members are requested to ratify an order placed with Hillarys blinds for £1107.60 for conservatory style blinds to both doors and the two windows.

18. **WINTER HARDSHIP FUND**

The Chairman will update members on the provisions that have been set up with other groups in the village.

19. **CORONATION OF HIS MAJESTY KING CHARLES III AND QUEEN CAMILLA THE QUEEN CONSORT**

The Coronation of His Majesty King Charles III and Queen Camilla takes place on Saturday 6<sup>th</sup> May 2023 with Monday 8<sup>th</sup> May 2023 an additional bank holiday. Members are asked to consider how to celebrate or commemorate this event.

20. **CEMETERY FEES & CHARGES 2023/24**

To consider an increase in fees and charges for the year 2023/24 (**draft schedule attached Appendix B**).

21. **PLANNING APPLICATIONS**

To receive an update on planning comments made to Thanet District Council and decisions made by Thanet District Council since the last meeting.

22. **COMMITTEE REPRESENTATIVE REPORTS**

To receive reports, if appropriate, from representatives of the following bodies:

TALC	Cllrs. Crow-Brown & Quittenden
Minster School	Cllr. Colin Mills
Twinning Assn.	

23. **REPORT OF THE RFO**

(a) Bank balance statement

(b) Statement of Receipts and Payments for January 2023 (**circulated by email prior to the meeting**)

**24. QUESTIONS FROM THE PUBLIC**

Up to 15 minutes will be allowed for members of the public to ask questions or comment on parish matters.

**Mrs. Kyla Lamb  
Clerk to the Council**

**2<sup>nd</sup> February 2023**